



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

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RONALD COOPER, SR.

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

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KEEN LASSITER, TOWN ATTORNEY

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ANTHONY BOWERS, FINANCE DIRECTOR

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EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

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TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

MIKE WELDIN, INSPECTOR/CODE ENF. OFFICER

RYAN WILLHITE, POLICE CHIEF

**FY 2014-2015
ADOPTED BUDGET**



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July 1, 2014

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Mr. Ron Cooper, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Adopted Annual Budget for the 2014-2015 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Adopted Budget for Fiscal Year 2014-2015, beginning July 1, 2014 and ending June 30, 2015. The Adopted Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Adopted Budget:

- *includes no tax increases;*
- *includes a **water and sewer rate increase**. An explanation of the reasoning for those increases will be found later in this Letter;*
- *maintains current levels of service to the citizens;*
- *maintains current levels of benefits for employees;*
- *includes some restructuring of Staff and Departments. The budget includes the funding of the Assistant Town Manager position. The budget does not include funding for a full-time IT Director position, but does include funding for an outside company to be hired to manage the Town's servers, networks, etc.;*
- *includes a 2% Cost of Living Adjustment for all employees beginning on January 1, 2015;*
- *includes contributions from the Water, Sewer, Stormwater and Electric funds to the General Fund to compensate for administrative services; and*
- *contains moneys for three (3) Police cars and one (1) truck for Public Works (pickup). These vehicles are scheduled to be financed for a three (3) year term.*

The Adopted Budget does not include:

- *funding for three (3) positions. Two (2) were frozen and unfunded in FY 11/12 and one (1) was frozen and unfunded in FY 2012-2013 due to lack of funds; or*
- *any new positions.*

Below is a brief budgetary summary of the various funds for the Town:

General Fund:

All revenues which comprise the General Fund have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 97% collection rate for ad valorem taxes and a slight increase in local option sales tax. The inspections line references a full year's worth of anticipated revenue.

There is no General Fund balance appropriation included, but there is a transfer from the Electric Fund to the General Fund in an amount of \$188,552 which equates to approximately 3.1% of total Electric Revenues.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights in the General Fund Departmental budgets include:

- Freezing three (3) positions which without additional revenue will remain unfunded for FY 2014-2015. The positions which have been frozen are as follows:
 - *one (1) Police officer;*
 - *one (1) Equipment Operator; and*
 - *one (1) Utility Maintenance Mechanic.*

- Maintaining the employee benefits as current levels which entail a 9.21% increase in health insurance premiums and a 0.00% increase in dental insurance premiums. The Town continues to absorb the increase in costs for dependent coverage. A comprehensive review of employee benefits can be found later in the Adopted Budget.
- Continued funding for the Summer Worker Program.
- A 2% Cost of Living adjustment for all employees effective January 1, 2015.
- Non-Town agency requests came in totaling \$78,000, but the Adopted Budget only includes \$65,000. Copies of applications received for this year are included later in the Adopted Budget document. The **cash** allocation approvals for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$35,000;*
 - *Boys and Girls Club - \$2,500;*
 - *Winterville Chamber of Commerce - \$20,000;*
 - *Pitt County Council on Aging (Meals on Wheels) - \$2,500;*
 - *Winterville Senior Citizens Club - \$2,500; and*
 - *Senior Adult Fellowship - \$2,500.*

- A cash allocation of \$100,000 will be given to Sheppard Memorial Library for the operation of the Winterville Library.

- A General Fund transfer of \$565,703 will be made to the Recreation Fund for operating purposes.
- All employees of Public Works, Water, Sewer and Storm water have been consolidated and moved to the Public Works Department. The Enterprise Funds will reimburse the general fund accordingly.
- Capital purchases are few. However, there are a few that should be highlighted. The General Fund Budget includes the purchase of three (3) police cars and one (1) pickup truck for Public Works. These vehicles are scheduled to be financed.

The total General fund budget is \$7,775,188 which is slightly less than the Adopted budget for the 2013-2014 Fiscal Year.

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. The Adopted Budget figures for FY 2014-2015 are estimated to be \$747,823 and continue to reflect a “true up” of revenues to depict a more accurate picture of what is being collected in Parks and Recreation during the fiscal year.

Enterprise Funds Summary:

Electric Fund – FY 2014-2015 revenues and expenditures are estimated to be \$6,543,865.

The salaries line item was adjusted mid FY 2013-2014 to change the Electric Lineman First Class position back to a 30 hour a week contracted lineman position. This change was necessary due to the inability to hire a qualified person for the full time position. Therefore, the Electric Department is back to operating with two (2) contracted employees both working 30 hours a week.

There is a transfer to the General Fund in the amount of \$188,552 which is less than the transfer of FY 2013-2014.

Water Fund – revenues and expenditures for FY 2014-2015 are estimated to be \$1,203,416.

As discussed, the Water Fund has operated at a deficit for several years and an allocation from the Water Fund reserves has been necessary to balance the budget. This year a water rate increase was proposed and approved for two (2) primary reasons: (1) to get the Water Fund closer to operating at a break-even status and (2) to cover the increasing costs of purchasing water from Greenville Utilities Commission in order to comply with the Capacity Use Rules. The specifics on the rate increases for water can be found in the Town’s Rate Schedule later in the Budget document.

\$357,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is required to reduce our reliance on ground water and find other means of potable water supply. For Winterville, that entails purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction and second 25% reduction has taken place thus requiring the Town to purchase more Greenville Utilities water.

There are some moneys for Capital projects in the amount of \$118,000 and those projects will be financed.

Rate increase discussions should continue in the future in order to keep the Water Fund solvent.

Sewer Fund – revenues and expenditures for FY 2014-2015 are estimated to be \$1,845,988.

The Sewer Fund has operated at a better financial position than the Water Fund, however, the increased costs of sewer collections and treatment necessitates a sewer rate increase as well.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula which is moving to a flow-based formula. The Town's appropriation to CMSD increased by approximately \$132,533 from FY 2013-2014 in order to pay for the Town's portion of debt service for system upgrades and a plant expansion.

It should be noted, however, that the Town will take on additional debt expenses from CMSD in the coming budgets to pay for the noted above, therefore, rate adjustments must be discussed and rate increases should be expected.

There are some moneys for Capital projects in the amount of \$56,715.

Storm Water Fund – revenues and expenditures for FY 2014-2015 are estimated to be \$171,256.

Conclusion:

It is with continued caution that Staff presents the FY 2014-2015 Adopted Budget. Staff is pleased with the Town's progress economically and we hope and plan for that to continue. However, the cost of doing business continues to rise and as such it requires us to assess our current revenue streams and adjust accordingly, while planning for the future.

Staff remains committed and ready to continue to address these challenging financial times.

Sincerely,

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2014-2015**

Fund	Revenues				Appropriations
	Internal		External		
	Current	Prior Year	Services	Transfer	
General Fund	\$ 6,283,651.00	\$ -	\$ 1,302,985.00	\$ 188,552.00	\$ 7,775,188.00
	\$ -				
Recreation	\$ 182,120.00	\$ -	\$ -	\$ 565,703.00	\$ 747,823.00
Powell Bill	\$ 266,273.00	\$ -	\$ -	\$ -	\$ 266,273.00
Vehicle Replacement	\$ -		\$ -	\$ 33,256.00	\$ 33,256.00
Electric	\$ 6,507,137.00	\$ -	\$ 36,728.00	\$ -	\$ 6,543,865.00
Water	\$ 1,203,416.00		\$ -	\$ -	\$ 1,203,416.00
Sewer	\$ 1,845,988.00		\$ -		\$ 1,845,988.00
Stormwater	\$ 171,256.00		\$ -	\$ -	\$ 171,256.00
Total	\$ 16,459,841.00	\$ -	\$ 1,339,713.00	\$ 787,511.00	\$ 18,587,065.00

GENERAL FUND (10) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3110	TAXES CURRENT BUDGET	2878510.00	2917210.00	2960547.00	2960547.00	2960547.00
3120	TAXES PRIOR YEAR	17988.00	25988.00	20100.00	20100.00	20100.00
3130	TAXES 2 PRIOR YEARS	5557.00	12557.00	9563.00	9563.00	9563.00
3140	OTHER PRIOR YEARS	6700.00	6700.00	8100.00	8100.00	8100.00
3150	TAXES PENALTIES AND INTER	9622.00	9622.00	9129.00	9129.00	9129.00
3160	VEHICLE PROPERTY TAXES	369991.00	369991.00	381463.00	381463.00	381463.00
3170	HEAVY EQUIPMENT TAX	13000.00	13000.00	16000.00	16000.00	16000.00
3210	LOCAL OPTION SALES TAX	1603550.00	1603550.00	1694790.00	1694790.00	1694790.00
3220	BUSINESS PRIVILEGE LICENS	3000.00	3000.00	3500.00	3500.00	3500.00
3230	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
3240	BEER AND WINE EXCISE TAX	41677.00	41677.00	38430.00	38430.00	38430.00
3310	PAYMENT IN LUE OF TAXES	1500.00	1500.00	1500.00	1500.00	1500.00
3320	UTILITY FRANCHISE TAX	249475.00	249475.00	246561.00	246561.00	246561.00
3410	DOT GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3425	TREE GRANT - TOWN CONTRIB	0.00	0.00	0.00	0.00	0.00
3430	TREE CERTIFICATES	0.00	0.00	0.00	0.00	0.00
3510	ZONING ORDINANCE / AMENDM	1500.00	1500.00	1500.00	1500.00	1500.00
3520	SUBDIVISION PLAT REVIEW	1500.00	1500.00	1500.00	1500.00	1500.00
3530	ZONING COMPLIANCE CERT	500.00	500.00	500.00	500.00	500.00
3540	CONDITIONAL USE APPLICATI	500.00	500.00	500.00	500.00	500.00
3550	VARIANCE/ZONING APPEAL	500.00	500.00	500.00	500.00	500.00
3560	PLANNING DOCUMENTS	50.00	50.00	50.00	50.00	50.00
3610	CABLE TV FRANCHISE TAX	0.00	0.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3612	COMMUNITY BUILDING RENT	4830.00	4830.00	5370.00	5370.00	5370.00
3629	KENNAN FLEMING MEM FUND	0.00	0.00	0.00	0.00	0.00
3634	FIRE INSPECTIONS	10000.00	10000.00	10000.00	10000.00	10000.00
3635	USER ACCESS FEE	0.00	0.00	0.00	0.00	0.00
3636	BUILDING INSP	56000.00	105000.00	85000.00	85000.00	85000.00
3710	INVESTMENT INCOME	5900.00	5900.00	6000.00	6000.00	6000.00
3810	COURT FEES	2001.00	2001.00	2001.00	2001.00	2001.00
3811	DEBT SERVICE PROCEEDS	540000.00	540800.00	0.00	139500.00	139500.00
3820	MISCELLANEOUS	15000.00	9500.00	15000.00	15000.00	15000.00
3821	ELECTRIC FUND CONTRIBUTIO	230192.00	238192.00	230192.00	283767.00	188552.00

3822	WATER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3823	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3824	CONTRIBUTION FROM RECREAT	0.00	0.00	0.00	0.00	0.00
3829	CONTRIBUTION FOR SERVICES	1206218.00	1206218.00	1206218.00	1206218.00	1302985.00
3830	GRAVE OPEN/CLOSING	12233.00	12233.00	9000.00	9000.00	9000.00
3831	FUND BALANCE APPROPRIATIO	0.00	79298.00	0.00	0.00	0.00
3840	CEMETERY PLOTS	10000.00	10000.00	0.00	0.00	0.00
3850	CORPORATE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3860	SANITATION	490416.00	490416.00	493127.00	493127.00	493127.00
3861	WINT. EMS RIEMB	51666.00	51666.00	101076.00	101076.00	102485.00
3862	WINTERVILLE RESCUE RENT	16935.00	16935.00	16935.00	16935.00	16935.00
3883	SEWER FUND CONT	0.00	0.00	0.00	0.00	0.00
3887	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	5000.00	5000.00	5000.00
	Totals	<u>785651.00</u>	<u>8041809.00</u>	<u>7579152.00</u>	<u>7772227.00</u>	<u>7775188.00</u>

RECREATION FUND (15) Budget

RECREATION FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3613	CAL RIPKIN	12425.00	12425.00	12700.00	12700.00	12700.00
3614	TEE BALL	11750.00	11750.00	11750.00	11750.00	11750.00
3615	SOFTBALL ADULT	9850.00	21610.00	9200.00	9200.00	9200.00
3616	FOOTBALL	11555.00	11555.00	12180.00	12180.00	12180.00
3617	FALL BASEBALL	8150.00	8150.00	8450.00	8450.00	8450.00
3618	BABE RUTH BASEBALL	0.00	0.00	0.00	0.00	0.00
3620	RECREATION PROGRAMS	9100.00	9100.00	9140.00	9140.00	9140.00
3621	PAVILION RENTAL	3400.00	3400.00	3700.00	3700.00	3700.00
3622	DONATIONS AND SPONSORSHIP	2000.00	2000.00	1000.00	1000.00	1000.00
3623	ROOKIE BALL	7450.00	7450.00	7450.00	7450.00	7450.00
3624	CONCESSION	38000.00	38000.00	38000.00	38000.00	38000.00
3625	GENERAL FUND TRANSFER	588991.00	595581.00	593203.00	563251.00	565703.00
3626	REC SUB FEE RESERV ALLOCA	0.00	0.00	0.00	0.00	0.00
3627	RECREATION SUB FEES	0.00	0.00	0.00	0.00	0.00
3628	FUND RAISING CONTRIBUTION	14320.00	10320.00	13700.00	13700.00	13700.00
3632	TOURNAMENT REV	54450.00	38450.00	54850.00	54850.00	54850.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
Totals		<u>771441.00</u>	<u>769791.00</u>	<u>775323.00</u>	<u>745371.00</u>	<u>747823.00</u>

POWELL BILL FUND (16) Budget

POWELL BILL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3440	POWELL BILL DISTRIBUTION	255629.00	264629.00	264773.00	264773.00	264773.00
3831	FUND BALANCE APPROPRIATIO	0.00	351374.00	0.00	0.00	0.00
3904	INTEREST INCOME	1516.00	1516.00	1500.00	1500.00	1500.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
Totals		<u>257145.00</u>	<u>617519.00</u>	<u>266273.00</u>	<u>266273.00</u>	<u>266273.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3828	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3874	WATER FUND CONT	0.00	0.00	0.00	0.00	0.00
3875	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3876	GEN FUND DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3877	REC DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3878	EL DEBT SERV CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3880	RECREATION FUND CONT	0.00	0.00	0.00	0.00	0.00
3881	ELECTRIC FUND CONRTIBUTIO	83986.00	83986.00	33256.00	33256.00	33256.00
3882	WATER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3883	SEWER FUND CONT	0.00	0.00	0.00	0.00	0.00
3884	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
Totals		<u>83986.00</u>	<u>83986.00</u>	<u>33256.00</u>	<u>33256.00</u>	<u>33256.00</u>

HOME HOUSING PROGRAM (20) Budget

HOME HOUSING PROGRAM

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3871	GENERAL FUND CONT	0.00	20000.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>20000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

WATER FUND CAPITAL PROJEC (43) Budget

WATER FUND CAPITAL PROJEC

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3633	DEVELOPER CONTRIBUTION	0.00	35000.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	1067733.00	0.00	0.00	0.00
3822	WATER FUND CONTRIBUTION	0.00	22055.00	0.00	0.00	0.00
Totals		0.00	1124788.00	0.00	0.00	0.00

ELECTRIC FUND (60) Budget

ELECTRIC FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3611	UTILITIES SERVICE CHARGE	42300.00	42300.00	43000.00	43000.00	43000.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	53500.00	0.00	0.00	0.00
3901	ELECTRIC SALES	6013322.00	6013322.00	6038446.00	6038446.00	6038446.00
3902	CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3907	RETAINED EARNINGS	0.00	60000.00	0.00	0.00	0.00
3908	CONTRIB FOR METERING DIV	77500.00	24000.00	24000.00	36728.00	36728.00
3909	MISCELLANEOUS	5000.00	5000.00	5000.00	5000.00	5000.00
3910	MUNICIPAL STREET LIGHT	0.00	0.00	0.00	0.00	0.00
3911	EL SALES TAX	189000.00	189000.00	420691.00	420691.00	420691.00
3912	NC RENEWABLE ENERGY CREDI	0.00	0.00	0.00	0.00	0.00
Totals		<u>6327122.00</u>	<u>6387122.00</u>	<u>6531137.00</u>	<u>6543865.00</u>	<u>6543865.00</u>

WATER FUND (61) Budget

WATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3633	DEVELOPER CONTRIBUTION	0.00	35000.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	118000.00	118000.00
3820	MISCELLANEOUS	500.00	500.00	500.00	500.00	500.00
3831	FUND BALANCE APPROPRIATIO	115023.00	148743.00	0.00	46273.00	0.00
3883	SEWER FUND CONT	50000.00	50000.00	0.00	0.00	0.00
3904	INTEREST INCOME	4500.00	4500.00	4500.00	4500.00	4500.00
3921	WATER SALES	719159.00	719159.00	705338.00	1034143.00	1080416.00
3922	CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
3923	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3924	SEWER FUND TRANS FOR SERV	0.00	0.00	0.00	0.00	0.00
3925	CONT FROM PITT COMM COLLE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
Totals		<u>889182.00</u>	<u>957902.00</u>	<u>710338.00</u>	<u>1203416.00</u>	<u>1203416.00</u>

SEWER FUND (62) Budget

SEWER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3931	SEWER CHARGES	1646179.00	1571179.00	1609554.00	1720164.00	1750988.00
3932	TAPPING FEES	0.00	0.00	0.00	0.00	0.00
3933	BAWC REVENUE	80000.00	95000.00	95000.00	95000.00	95000.00
3934	SEWER SYS IMPROVEMENT FEE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	60000.00	0.00	0.00	0.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3937	TRANSFER FROM ELECT FUND	0.00	0.00	0.00	0.00	0.00
3938	DEVELOPER CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
Totals		<u>1726179.00</u>	<u>1726179.00</u>	<u>1704554.00</u>	<u>1815164.00</u>	<u>1845988.00</u>

STORMWATER FUND (63) Budget

STORMWATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3710	INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
3820	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3871	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3943	STORMWATER BILLINGS	168980.00	168980.00	171256.00	171256.00	171256.00
3944	CONTRIB FROM POWELL BILL	0.00	14000.00	0.00	0.00	0.00
Totals		<u>168980.00</u>	<u>182980.00</u>	<u>171256.00</u>	<u>171256.00</u>	<u>171256.00</u>

ADMINISTRATION (6374741000) Budget

STORMWATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOWN COUNCIL (1041411000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	39000.00	39000.00	39000.00	39000.00	39000.00
4126	FICA EXPENSE	3023.00	3023.00	3022.50	3023.00	3023.00
4127	INSURANCE EXPENSE	100.00	100.00	120.00	120.00	120.00
4221	PROFESSION DEVELOP-EDUCAT	6800.00	6800.00	6800.00	6800.00	6800.00
	ELECTRICITIES ANNUAL CONFERENCE					
		3500.00				
	NCLM CONFERENCE					
		2000.00				
	NCBEMO CONFERENCE					
		300.00				
	UNC SCHOOL OF GOVERNMENT					
		1000.00				
4222	TRAVEL-MEALS,LODGING,MILE	9400.00	9400.00	10400.00	10400.00	10400.00
	ELECTRICITIES CONFERENCE-LODGING					
		3600.00				
	ELECTRICITIES CONFERENCE-TRAVEL					
		1500.00				
	NCBEMO CONFERENCE-LODGING					
		500.00				
	NCBEMO CONFERENCE-TRAVEL					
		300.00				
	NCLM CONFERENCE-TRAVEL					
		1000.00				
	NCLM CONFERENCE-LODGING					
		2500.00				
	MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS					
		1000.00				
4223	POSTAGE & TELEPHONE	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	2000.00	2000.00	1000.00	1000.00	1000.00
	SUPPLIES					
		1000.00				
4234	DUES & SUBSCRIPTIONS	12922.00	12922.00	14000.00	14000.00	14000.00
	NCLM					
		9000.00				
	NCLM-LEAGUE LETTER					
		30.00				
	NCLM-SOUTHERN CITY					
		30.00				
	UNC SCHOOL OF GOVERNMENT					
		1200.00				
	MID-EAST COMMISSION					
		3500.00				
	WINTERVILLE CHAMBER					
		170.00				
	NCBEMO					
		50.00				
	NC WOMEN IN MUNICIPAL GOVERNMENT					
		20.00				
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4314	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
Totals		<u>73245.00</u>	<u>73245.00</u>	<u>74342.50</u>	<u>74343.00</u>	<u>74343.00</u>

ADMINISTRATION (1041412000) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES		213753.00	227553.00	350182.00	350182.00	353684.00
	ASSISTANT TOWN MANAGER POSITION UNFROZEN	0.00					
	RELOCATED ECONOMIC DEVELOPMENT PLANNER POSITION	0.00					
4121	OVERTIME		0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY		800.00	800.00	1100.00	1100.00	1100.00
4126	FICA EXPENSE		16617.00	16617.00	27209.00	27209.00	27482.00
4127	INSURANCE EXPENSE		41664.00	41664.00	79105.00	79105.00	79105.00
4130	RETIREMENT		14945.00	14945.00	25109.00	25109.00	25359.00
4170	401(K) RETIREMENT		10568.00	10568.00	17509.00	17509.00	17684.00
4221	PROFESSION DEVELOP-EDUCAT		4000.00	4000.00	6000.00	6000.00	6000.00
4222	TRAVEL-MEALS,LODGING,MILE		6500.00	6500.00	8000.00	8000.00	8000.00
4223	POSTAGE & TELEPHONE		500.00	500.00	500.00	500.00	500.00
4225	MAINT & REPAIR-EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS		6500.00	6500.00	7000.00	7000.00	7000.00
4234	DUES & SUBSCRIPTIONS		2000.00	2000.00	3000.00	3000.00	3000.00
4260	DEPARTMENTAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING		2000.00	2000.00	2000.00	2000.00	2000.00
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4289	CAR ALLOWANCE		4800.00	0.00	4800.00	4800.00	4800.00
	Totals		<u>324647.00</u>	<u>333647.00</u>	<u>531514.00</u>	<u>531514.00</u>	<u>535714.00</u>

FINANCE (1041412001) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	325077.00	325077.00	328907.00	328907.00	332197.00
4121	OVERTIME	0.00	1000.00	0.00	0.00	0.00
4122	LONGEVITY	3812.00	3812.00	3558.00	3558.00	3558.00
4126	FICA EXPENSE	25489.00	25489.00	26037.00	26037.00	26298.00
4127	INSURANCE EXPENSE	62296.00	62296.00	73012.00	73012.00	73012.00
4130	RETIREMENT	23252.00	23252.00	24089.00	24089.00	24330.00
4170	401(K) RETIREMENT	16445.00	16445.00	16798.00	16798.00	16966.00
4221	PROFESSION DEVELOP-EDUCAT	8750.00	8750.00	9400.00	8600.00	8600.00
4222	TRAVEL-MEALS,LODGING,MILE	3650.00	3650.00	4000.00	2600.00	2600.00
4223	POSTAGE & TELEPHONE	2650.00	2650.00	2650.00	2650.00	2650.00
4225	MAINT & REPAIR-EQUIPMENT	500.00	500.00	500.00	500.00	500.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	200.00	200.00	200.00	200.00	200.00
4230	SUPPLIES & MATERIALS	11000.00	11000.00	11000.00	11000.00	11000.00
4233	CONTRACTED SERVICES	68480.00	86211.00	72480.00	70480.00	70480.00
	PITT COUNTY TAX BILLING		2500.00			
	ASCOM		1600.00			
	ACCULINK UTILITY BILLING		14000.00			
	AUDIT		31800.00			
	BOOK KEEPING AND CAFR		5000.00			
	ACTUARIAL STUDY		3800.00			
	VERISIGN		1500.00			
	BANKING SERVICES		1680.00			
	ONLINE COLLECTIONS		3600.00			
	COLLECTION COST		3000.00			
	BNA FIXED ASSETS		1000.00			
	EZ SCAN		1000.00			
4234	DUES & SUBSCRIPTIONS	885.00	885.00	1170.00	1170.00	1170.00
4260	DEPARTMENTAL IMPROVEMENTS	5800.00	7800.00	4675.00	4675.00	4675.00
4261	ADVERTISING	2800.00	2800.00	2800.00	2800.00	2800.00
4290	CREDIT CARD	14000.00	14000.00	16000.00	16000.00	16000.00
5132	DEBT SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
5133	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00
	Totals	<u>575086.00</u>	<u>595817.00</u>	<u>597276.00</u>	<u>593076.00</u>	<u>597036.00</u>

INSPECTIONS / GIS (1041412002) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	154485.00	154485.00	109018.00	109018.00	110109.00
	THE CONSTRUCTION INSPECTOR/GIS TECHNICIAN HAS BEEN					
	RECLASSIFIED TO BUILDING INSPECTOR/GIS TECHNICIAN.					
4121	OVERTIME	2000.00	2000.00	2500.00	2500.00	2500.00
4122	LONGEVITY	700.00	700.00	400.00	400.00	400.00
4126	FICA EXPENSE	12181.00	12181.00	8635.00	8635.00	8721.00
4127	INSURANCE EXPENSE	34807.00	34807.00	32051.00	32051.00	32051.00
4130	RETIREMENT	11112.00	11112.00	7989.00	7989.00	8069.00
4170	401(K) RETIREMENT	7860.00	7860.00	5571.00	5571.00	5627.00
4221	PROFESSION DEVELOP-EDUCAT	13200.00	9700.00	9300.00	9300.00	9300.00
4222	TRAVEL-MEALS,LODGING,MILE	8000.00	3900.00	8000.00	8000.00	8000.00
4223	POSTAGE & TELEPHONE	600.00	1100.00	2600.00	2600.00	2600.00
4224	OFFICE SUPPLIES	5000.00	8500.00	7000.00	3500.00	3500.00
	GENERAL OFFICE SUPPLIES		3500.00			
4225	MAINT & REPAIR-EQUIPMENT	1500.00	1500.00	1500.00	1500.00	1500.00
4226	MAINT & REPAIR-VEHICLE	3500.00	2500.00	3500.00	3500.00	3500.00
4227	FUEL (VEHICLES)	3000.00	3000.00	2800.00	2800.00	2800.00
4230	SUPPLIES & MATERIALS	3500.00	6000.00	7225.00	7225.00	7225.00
	FIELD EQUIPMENT, TOOLS, GLOVES, ETC.		3500.00			
	NEW BUILDING CODE BOOKS		1725.00			
	CODE ENFORCEMENT SUPPLIES		2000.00			
4231	UNIFORMS & SHOES	1000.00	1000.00	1000.00	1000.00	1000.00
4233	CONTRACTED SERVICES			36247.00	28747.00	28747.00
	DUNCAN PARNELL TRIMBLE SERVICE CONTRACT		1700.00			
	ESRI ANNUAL SERVICE CONTRACT		2247.00			
	DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT		700.00			
	CODE ENFORCEMENT GRASS / TRASH CLEAN-UP / BOARDING UP		7500.00			
	ACCURINT		1600.00			
	DEMOLISHING OF HOUSES		15000.00			
4234	DUES & SUBSCRIPTIONS	2300.00	4400.00	2600.00	2600.00	2600.00
	NC HOMEOWNER RECOVERY FUND		2000.00			
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
Totals		<u>264745.00</u>	<u>264745.00</u>	<u>247936.00</u>	<u>236936.00</u>	<u>238249.00</u>

HUMAN RESOURCES (1041412003) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4127	INSURANCE EXPENSE		37500.00	37500.00	41063.00	41063.00	41063.00
4185	UNEMPLOYMENT INS RES CONT		5000.00	53700.00	5000.00	5000.00	5000.00
4221	PROFESSION DEVELOP-EDUCAT		1500.00	1500.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS,LODGING,MILE		1000.00	1000.00	1000.00	1000.00	1000.00
4230	SUPPLIES & MATERIALS		5000.00	11473.00	5000.00	5000.00	5000.00
4231	UNIFORMS & SHOES		0.00	200.00	600.00	600.00	600.00
4233	CONTRACTED SERVICES		3000.00	5000.00	39295.00	21295.00	21295.00
	POLICE OFFICER PROCESSING						
		1395.00					
	QUARTERLY RANDOM DRUG TESTS						
		3400.00					
	EMPLOYEE PROCESSING						
		1000.00					
	VACCINES - PITT COUNTY HEALTH DEPARTMENT						
		5500.00					
	UPDATE OF CLASSIFICATION/PAY STUDY AND PERSONNEL POLICY						
		0.00					
	UPDATE						
		10000.00					
4234	DUES & SUBSCRIPTIONS		1000.00	1000.00	1000.00	1000.00	1000.00
4261	ADVERTISING		6000.00	3800.00	3000.00	3000.00	3000.00
5108	EMPLOYEE APPRECIATION EVT		7500.00	9700.00	8000.00	8000.00	8000.00
5123	EAP/WELLNESS PROGRAM		1000.00	1000.00	1000.00	1000.00	1000.00
5125	TUITION REIMBURSEMENT		7000.00	5200.00	3500.00	3500.00	3500.00
Totals			<u>75500.00</u>	<u>131073.00</u>	<u>109958.00</u>	<u>91958.00</u>	<u>91958.00</u>

INFORMATION TECHNOLOGY (1041412004) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	116941.00	116941.00	109645.00	61500.00	61500.00
	INTERNSHIP PAY	8400.00				
4121	OVERTIME	2000.00	2292.86	2000.00	2000.00	2000.00
	OVERTIME	4000.00				
4122	LONGEVITY	400.00	400.00	200.00	200.00	200.00
4126	FICA EXPENSE	9059.00	9059.00	8513.00	4705.00	4705.00
4127	INSURANCE EXPENSE	24578.00	24578.00	20575.00	7455.00	7455.00
4130	RETIREMENT	7708.00	7708.00	7876.00	3391.00	3391.00
4170	401(K) RETIREMENT	5451.00	5451.00	5492.00	2365.00	2365.00
4221	PROFESSION DEVELOP-EDUCAT	4400.00	4400.00	1700.00	1700.00	1700.00
4222	TRAVEL-MEALS,LODGING,MILE	4430.00	4021.71	2090.00	2090.00	2090.00
	ONE CONFERENCE	800.00				
	FIVE DAY HOTEL STAY	750.00				
	MILEAGE	540.00				
4223	POSTAGE & TELEPHONE	0.00	0.00	200.00	200.00	200.00
	MISC POSTAGE	200.00				
4224	OFFICE SUPPLIES	4500.00	4500.00	1850.00	1850.00	1850.00
	REPLACE ANY BROKEN INKJET PRINTER FOR COUNCIL MEMEBERS	400.00				
	REPLACE TONER AND MISC OFFICE SUPPLIES FOR I.T. DEPT	1450.00				
4225	MAINT & REPAIR-EQUIPMENT	5604.00	5719.43	8368.00	5500.00	5500.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	129248.00	99520.72	22750.00	20968.00	20968.00
	ERP UPGRADES AND TRAINING	5000.00				
	SERVER LICENSES UPGRADES	3000.00				
	OPERATING SYSTEM LICENSES UPGRADES	1250.00				
	OFFICE SUITE UPGRADES	3500.00				
	SERVICE DESK APPLICATION	5000.00				
	MISC SOFTWARE	3218.00				
4231	UNIFORMS & SHOES	400.00	400.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	85080.00	107003.28	288805.00	277085.00	277085.00

	GPS MOBILE SOLUTIONS GEOTAB	14600.00					
	BADGEPASS	410.00					
	LASERFISCHE MAINTENANCE	500.00					
	SYN FUEL TECH	820.00					
	VERISIGN	510.00					
	SUNGARD MAINTENANCE	37000.00					
	FIREHOUSE	2600.00					
	VC3 CONTRACT SERVICE	80580.00					
	WEBSITE HOSTING	204.00					
	DOMAIN NAMES	80.00					
	SERVER WARRANTIES	4265.00					
	DESKTOP WARRANTIES	5200.00					
	LAPTOP WARRANTIES	1600.00					
	VIRTUAL BACKUP SOFTWARE	1500.00					
	WIRELESS SOFTWARE MAINTENANCE	2500.00					
	VIRTUAL SERVERS SOFTWARE MAINTENANCE	9000.00					
	CISCO PHONES WARRANTY	830.00					
	CISCO SYSTEM WARRANTY	2009.00					
	WEB FILTER MAINTENANCE	2100.00					
	TOWN COUNCIL HOME INTERNET	2880.00					
	INTERNET SERVICE TO TOW BUILDINGS	2880.00					
	NETWORK CONNECTION FOR OPS BUILDING	14400.00					
	NETWORK CONNECTION FOR PARK	4200.00					
	NC ITS PHONE LINES	6000.00					
	CENTURYLINK PHONE LINES AND LONG DISTANCE	8724.00					
	COPIERS	31200.00					
	CABLE TV AT PUBLIC SAFTEY	2160.00					
	CABLE TV AT TOWN HALL	1560.00					
	MOBILE INTERNET HOTSPOTS	9600.00					
	DCI STATE CRIME SYSTEM	3456.00					
	POLICE ON-BODY CAMERA SYSTEM	8500.00					
	POLICE-PAK RECORD MGMT SYSTEM	3751.00					
	POLICE-PAK ENHANCEMENT	766.00					
	CRIME MAPPING	1200.00					
	PRINTER REPAIR	4000.00					
	SAN WARRANTY RENEWAL	5500.00					
4234	DUES & SUBSCRIPTIONS		1480.00	1480.00	2000.00	2000.00	2000.00
4260	DEPARTMENTAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
4266	COMPUTER		32750.00	46050.00	84050.00	35050.00	35050.00
4267	SMALL EQUIPMENT		10250.00	10250.00	8400.00	6100.00	6100.00
	IP CAMERAS	3000.00					
	EOC EQUIPMENT	3000.00					
	POLICE MICROPHONE	100.00					
4268	VEHICLE PURCHASE		0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT		62000.00	63000.00	61000.00	2000.00	2000.00

BACKUP HARDWARE SMALL NAS	2000.00					
Totals		<u>506279.00</u>	<u>512775.00</u>	<u>635514.00</u>	<u>436159.00</u>	<u>436159.00</u>

PLANNING (1041413000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	70551.00	75551.00	71249.00	71249.00	71962.00
4122	LONGEVITY	3143.00	3143.00	3207.00	3207.00	3207.00
4126	FICA EXPENSE	5701.00	5701.00	5770.26	5770.00	5828.00
4127	INSURANCE EXPENSE	8186.00	8186.00	7472.00	7472.00	7472.00
4130	RETIREMENT	5210.00	5210.00	5338.00	5338.00	5391.00
4170	401(K) RETIREMENT	3685.00	3685.00	3723.00	3723.00	3760.00
4221	PROFESSION DEVELOP-EDUCAT	300.00	300.00	450.00	300.00	300.00
4222	TRAVEL-MEALS,LODGING,MILE	500.00	500.00	500.00	300.00	300.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	300.00	300.00	300.00	200.00	200.00
4226	MAINT & REPAIR-VEHICLE	300.00	300.00	300.00	150.00	150.00
	FORD TAURUS		300.00			
4227	FUEL (VEHICLES)	150.00	150.00	150.00	100.00	100.00
	FORD TAURUS - AVG \$15 PER MONTH		150.00			
4230	SUPPLIES & MATERIALS	1000.00	1120.13	1000.00	800.00	800.00
4233	CONTRACTED SERVICES	13582.00	19758.90	3292.00	3292.00	3292.00
	MPO ADMINISTRATIVE COST SHARE		2558.27			
4234	DUES & SUBSCRIPTIONS	275.00	275.00	315.00	315.00	315.00
	APA DUES		275.00			
	NCAFFM DUES		40.00			
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	1500.00	1534.30	1800.00	1500.00	1500.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4291	RECORDING FEES	500.00	264.67	300.00	300.00	300.00
	PLATS		150.00			
	ORDINANCES		150.00			
5128	TREE GRANT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
	Totals	115483.00	126579.00	105766.26	104616.00	105477.00

NON-DEPARTMENTAL (1041950000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4223	POSTAGE & TELEPHONE	48240.00	48240.00	48240.00	48240.00	48240.00
4232	ENGINEERING	2500.00	2500.00	2500.00	2500.00	2500.00
4233	CONTRACTED SERVICES	0.00	2250.00	0.00	0.00	0.00
4235	FEMA	0.00	0.00	0.00	0.00	0.00
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	3000.00	3320.00	3000.00	3000.00	3000.00
5101	CIVIC CONTRIB	89000.00	89000.00	78000.00	65000.00	65000.00
	WINTERVILLE HISTORICAL SOCIETY*		0.00			
	(GRASS CUTTING AND UTILITIES \$7,500)		0.00			
	WINTERVILLE CHAMER OF COMMERCE		20000.00			
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)		2500.00			
	PITT COUNTY BOYS AND GIRLS CLUB		2500.00			
	WINTERVILLE WATERMELON FESTIVAL*		35000.00			
	WINTERVILLE SENIOR CITIZENS CLUB		2500.00			
	SENIOR ADULT FELLOWSHIP		2500.00			
5102	WATERMELON FEST TOWN EXP	10000.00	8700.00	10000.00	10000.00	10000.00
5103	URGENT REPAIR PROGRAM	20000.00	0.00	20000.00	20000.00	20000.00
5104	CHRISTMAS PARADE	10000.00	10000.00	10000.00	10000.00	10000.00
	TREE LIGHTING CEREMONY		1700.00			
	CHRISTMAS PARADE		2700.00			
5105	MUNICIPAL ELECTIONS	10100.00	6186.40	0.00	0.00	0.00
5107	LEGAL SERVICES	50000.00	48752.13	55000.00	55000.00	55000.00
5109	SHEPPARD LIBRARY	161620.00	161620.00	171423.00	100000.00	100000.00
	COUNCIL REDUCED TO FY 2014-2015 ALLOCATION		100000.00			
5110	ASSEMBLY ROOM IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
5111	COMMUNITYEXPENSE	3000.00	6593.60	4000.00	4000.00	4000.00
5112	COMMUNITY ROOM SUPPLIES	500.00	500.00	500.00	500.00	500.00
5113	TOWN CODE CODIFICATION	4000.00	4000.00	4000.00	4000.00	4000.00
5114	CEMETERY OPEN/CLOSE	14000.00	14000.00	15000.00	15000.00	15000.00
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00
5117	GRAPHICS	0.00	0.00	0.00	0.00	0.00
5118	YOUTH COUNCIL			0.00	3000.00	3000.00
5119	CIVICS EDUCATION	1500.00	1500.00	1500.00	1500.00	1500.00
5120	WEB SITE	0.00	0.00	0.00	0.00	0.00

5121	USDA BUILDING RESERVE EXP	14000.00	14000.00	0.00	0.00	0.00
5122	INSURANCE & BONDS	170000.00	176100.00	184000.00	181000.00	181000.00
5124	WINTERVILLE MAGAZINE	3000.00	3000.00	3000.00	3000.00	3000.00
5126	CSX CROSSING MAINTENANCE	5700.00	12747.87	5700.00	5700.00	5700.00
5128	TREE GRANT	0.00	0.00	0.00	0.00	0.00
5129	EMER OP CTR SUPPLIES	300.00	300.00	300.00	300.00	300.00
5134	ORG AND MGMT STUDY	0.00	0.00	0.00	0.00	0.00
5135	ECONOMIC DEVELOPMENT	20000.00	17750.00	20000.00	20000.00	20000.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	30600.00	0.00	0.00	0.00
9108	CONTR TO FIRE DEPT FUND	0.00	0.00	0.00	0.00	0.00
9109	TRANSFER TO STORMWATER FD	0.00	0.00	0.00	0.00	0.00
9110	TRANSFER TO RECREATION FD	586613.00	593203.00	593203.00	563251.00	565703.00
9111	TRANSFER TO FIRE GRANT FD	0.00	0.00	0.00	0.00	0.00
9114	CONTR TO URGENT REP FUND	0.00	20000.00	0.00	0.00	0.00
Totals		<u>1227073.00</u>	<u>1274863.00</u>	<u>1229366.00</u>	<u>1114991.00</u>	<u>1117443.00</u>

PUBLIC BUILDINGS (1042426000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	3000.00	3000.00	3000.00
	GENERATOR MAINTENANCE					3000.00
4228	UTILITIES	111000.00	117000.00	115000.00	115000.00	115000.00
4230	SUPPLIES & MATERIALS	5000.00	4300.00	5000.00	5000.00	5000.00
4232	ENGINEERING	0.00	0.00	30000.00	0.00	0.00
4233	CONTRACTED SERVICES	67800.00	66000.00	69800.00	68800.00	68800.00
	JANITORIAL					42000.00
	HVAC					10000.00
	PEST CONTROL					3800.00
	PLUMBING					5000.00
	ELECTRICAL					2500.00
	GAS PUMPS					1500.00
	FIRE ALARM/SPRINKLER TESTING					4000.00
4239	MAINT & REPAIR-FACILITY	15000.00	9495.00	22500.00	20000.00	20000.00
	MOLD REMOVAL @ TOWN HALL					2500.00
	GENERAL MAINTENANCE & REPAIR					17500.00
4251	STREET LIGHTS	58000.00	59300.00	58000.00	58000.00	58000.00
4253	LANDSCAPING	10000.00	10055.00	7500.00	5000.00	5000.00
4254	JANITORIAL SERVICES	0.00	0.00	0.00	0.00	0.00
4255	HVAC CONTRACT	0.00	0.00	0.00	0.00	0.00
4256	PEST CONTROL CONTRACT	0.00	0.00	0.00	0.00	0.00
4257	INTERIOR MAINTENANCE	2000.00	2200.00	3000.00	3000.00	3000.00
4258	SPACE NEEDS ANALYSIS	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	2500.00	2500.00	2500.00
5132	DEBT SERVICE EXPENSE	204898.00	204898.00	207386.00	207386.00	207386.00
5133	INTEREST EXPENSE	138661.00	138661.00	130696.00	130696.00	130696.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	14700.00	230000.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	Totals	612359.00	626609.00	884382.00	618382.00	618382.00

GROUNDS AND LAWN MAINT (1042426002) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT			6000.00	4000.00	4000.00
4229	OSHA			1000.00	1000.00	1000.00
4230	SUPPLIES & MATERIALS			2000.00	2000.00	2000.00
4233	CONTRACTED SERVICES			18000.00	18000.00	18000.00
	HIGHWAY 11 MOWING		18000.00			
4299	BUILDINGS & GROUNDS	23000.00	23000.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT			28000.00	2000.00	2000.00
	LAWNMOWER TRAILER		2000.00			
	Totals	<u>23000.00</u>	<u>23000.00</u>	<u>55000.00</u>	<u>27000.00</u>	<u>27000.00</u>

POLICE (1043431000) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES		880203.00	880203.00	923087.00	889931.00	898831.00
	INCLUDES FOUR (4) RESERVE OFFICERS WHO WILL BE PAID A	0.00					
	RATE OF \$22 AN HOUR TO FILL IN FOR FESTIVALS, WHEN THE	0.00					
	DEPARTMENT IS SHORT STAFFED OR WHEN THERE ARE SPECIAL	0.00					
	EVENTS. A TOTAL OF 572 HOURS HAVE BEEN BUDGETED FOR.	0.00					
4121	OVERTIME		16346.00	12846.00	12000.00	12000.00	12000.00
4122	LONGEVITY		5130.00	5130.00	6319.00	6319.00	6319.00
4126	FICA EXPENSE		69427.00	69427.00	73656.00	70389.00	71093.00
4127	INSURANCE EXPENSE		203840.00	203840.00	232694.00	224678.00	224678.00
4130	RETIREMENT		62756.00	62756.00	70425.00	67301.00	67974.00
4170	401(K) RETIREMENT		43102.00	43102.00	41520.00	45413.00	45867.00
4221	PROFESSION DEVELOP-EDUCAT		1500.00	1700.00	3000.00	3000.00	3000.00
4222	TRAVEL-MEALS,LODGING,MILE		1500.00	1000.00	3000.00	3000.00	3000.00
4223	POSTAGE & TELEPHONE		1000.00	600.00	1000.00	1000.00	1000.00
4225	MAINT & REPAIR-EQUIPMENT		9840.00	3340.00	9840.00	9840.00	9840.00
4226	MAINT & REPAIR-VEHICLE		40000.00	41963.71	40000.00	40000.00	40000.00
4227	FUEL (VEHICLES)		68000.00	65000.00	68000.00	68000.00	68000.00
4230	SUPPLIES & MATERIALS		7150.00	7150.00	10000.00	7000.00	7000.00
4231	UNIFORMS & SHOES		16500.00	17200.00	22300.00	16500.00	16500.00
4233	CONTRACTED SERVICES		0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS		5300.00	6600.00	5300.00	5300.00	5300.00
4263	K-9 UNIT		0.00	10312.00	0.00	0.00	0.00
4264	DRUG INTERDICTION		5000.00	4000.00	5000.00	5000.00	5000.00
4265	OFFICER PROCESSING		2700.00	2450.00	2700.00	1400.00	1400.00
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4267	SMALL EQUIPMENT		16002.00	18902.00	24830.00	16000.00	16000.00

	PISTOL AMMO AND TARGETS	4075.00					
	TASER CARTAGES	2400.00					
	TASER BATTERIES	525.00					
	RESTRAINTS	500.00					
	REPLACEMENT RADARS (DUE TO INDUSTRY STANDARDS CHANGING)	2500.00					
	NORTH CAROLINA CRIMINAL JUSTICE TRAINING AND STANDARDS	0.00					
	HAS CHANGED THE CERTIFICATION STANDARDS FOR N.C.).	0.00					
	AMMUNITION FOR NEW RIFLES AND DUTY AMMUNITION	3000.00					
	10 GRANT PRINTER INSTALL AND ARMRESTS	3000.00					
4268	VEHICLE PURCHASE		96075.00	104161.29	100000.00	102000.00	102000.00
	PURCHASE OF THREE (3) POLICE CARS 1 FORD, 2 DODGE	78000.00					
	UPFITTING & STRIPING	24000.00					
	(VEHICLES WILL BE FINANCED FOR THREE (3) YEARS)	0.00					
	WE CURRENTLY HAVE 7 CARS WITH OVER 100,000 MILES	0.00					
	WE HAVE 2 WITH OVER 90,000 MILES	0.00					
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
	Totals		<u>1551371.00</u>	<u>1561683.00</u>	<u>1654671.00</u>	<u>1594071.00</u>	<u>1604802.00</u>

FIRE (1043432000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	135432.00	141932.00	148922.88	144762.00	146210.00
4122	LONGEVITY	550.00	550.00	0.00	300.00	300.00
4126	FICA EXPENSE	9321.00	9321.00	10976.00	10669.00	11331.00
4127	INSURANCE EXPENSE	16370.00	16370.00	48474.00	24237.00	24237.00
4130	RETIREMENT	4774.00	4774.00	5134.00	5134.00	5185.00
4170	401(K) RETIREMENT	3377.00	3377.00	3377.00	3377.00	3616.00
4221	PROFESSION DEVELOP-EDUCAT	9500.00	8100.00	20400.00	14900.00	14900.00
	CERTIFICATION & LIBRARY	3000.00				
	INSPECTOR CON ED	500.00				
	SEMINAR	1500.00				
	BREATHING EQUIPMENT SCHOOL	1500.00				
	LP GAS	1000.00				
	FORCIBLE ENTRY	4900.00				
	VENTILATION	2500.00				
4222	TRAVEL-MEALS,LODGING,MILE	0.00	3000.00	0.00	0.00	0.00
4223	POSTAGE & TELEPHONE	300.00	300.00	300.00	300.00	300.00
4224	OFFICE SUPPLIES	4000.00	4000.00	4000.00	4000.00	4000.00
4225	MAINT & REPAIR-EQUIPMENT	5500.00	4900.00	7460.00	5460.00	5460.00
4226	MAINT & REPAIR-VEHICLE	19970.00	20570.00	33433.88	30934.00	30934.00
	PREVENTATIVE MAINTENANCE, ANNUAL TESTS, TIRES	10970.00				
	EMERGENCY REPAIRS	7500.00				
	PAINT (E-1)	10000.00				
	BULKHEAD FITTING (R-1)	1506.00				
	RELIEF VALVE REPAIR (R-1)	958.00				
4227	FUEL (VEHICLES)	12000.00	12000.00	12000.00	12000.00	12000.00
4231	UNIFORMS & SHOES	3900.00	3900.00	3900.00	3900.00	3900.00
4233	CONTRACTED SERVICES	29400.00	29800.00	30522.00	44522.00	44522.00
	SCBA FLOW TEST	1500.00				
	GROUND LADDERS SERVICE TESTING	1000.00				
	PUMP TESTING	750.00				
	AERIAL TESTING	1500.00				
	HOSE TESTING	4422.00				
	HYDRAULIC TESTING / MAINTENANCE	1500.00				
	PORTABLE EXTINGUISHERS	200.00				
	HEALTH / SAFETY	11750.00				
	RADIO SUBSCRIPTION FEE	7900.00				
	FIRE / EMS MASTER PLAN CONSULTATION	14000.00				
4234	DUES & SUBSCRIPTIONS	9205.00	8805.00	13205.00	11055.00	11055.00
4260	DEPARTMENTAL IMPROVEMENTS	2500.00	2500.00	8000.00	2500.00	2500.00

	BREATHING AIR REEL	2500.00					
4268	VEHICLE PURCHASE		400000.00	400000.00	40000.00	0.00	0.00
4274	NEW EQUIPMENT		53198.00	53198.00	59603.00	46699.00	46699.00
	TURNOUT GEAR	21590.00					
	FIRE HOSE	2500.00					
	EXERCISE	1400.00					
	NOZZLES	1000.00					
	(2) K760 VENT SAWS	1259.00					
	FORCIBLE ENTRY TOOLS	2200.00					
	HELMETS	1500.00					
	BOOTS	2500.00					
	LADDERS	1500.00					
	FAN	2100.00					
	SKED	600.00					
	PORTABLE GENERATOR	1050.00					
	TORCH TIPS	1000.00					
	FIRST RESPONDER	2000.00					
	SCBE BOTTLES	2500.00					
	RIT PACK REPLACEMENT (BAGS ONLY)	1000.00					
	SNATCH BLOCK, CABLES, STRAP FOR WINCH	1000.00					
4294	MEMBER BENIFITS		21635.00	21635.00	26050.00	26050.00	26050.00
	PAY PER CALL PROGRAM	16200.00					
4295	DISPOSABLE SUPPLIES AND M		7425.00	6425.00	8425.00	8425.00	8425.00
4296	DRUG TESTING		0.00	0.00	0.00	0.00	0.00
4297	FIRE PREVENTION		2500.00	2500.00	5700.00	5700.00	5700.00
5122	INSURANCE & BONDS		17399.00	15799.00	23845.00	23845.00	23845.00
5132	DEBT SERVICE EXPENSE		99827.00	99827.00	176737.00	176737.00	176737.00
	RESCUE-1	99827.00					
5133	INTEREST EXPENSE		5590.00	5590.00	10676.00	10676.00	10676.00
	RESCUE-1	8409.00					
7150	CAPITAL OUTLAY ACCOUNT		36400.00	36400.00	47590.00	32764.00	32764.00
	HYDRAULIC COMBI-TOOL	5500.00					
	PORTABLE HYDRAULIC UNIT	8797.00					
	VEHICLE STABILIZATION KIT	6500.00					
	HYDRAULIC RAMS	7067.00					
	MANUAL SPREADER	4900.00					
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
	Totals		<u>910073.00</u>	<u>915573.00</u>	<u>748730.76</u>	<u>648946.00</u>	<u>651346.00</u>

EMERGENCY MANAGEMENT SERV (1043433000) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES		36461.00	36461.00	72200.10	72200.00	72922.00
	WINTERVILLE EMS IS ASKING THE TOWN TO ADD A SECOND	36100.00					
	FULL-TIME PARAMEDIC - \$36,100 PER POSITION.	36100.00					
4121	OVERTIME		0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY		100.00	100.00	200.00	200.00	200.00
4126	FICA EXPENSE		2688.00	2688.00	5321.00	5321.00	5579.00
4127	INSURANCE EXPENSE		8016.00	8016.00	14909.00	14909.00	14909.00
4130	RETIREMENT		2578.00	2578.00	5177.00	5177.00	5229.00
4170	401(K) RETIREMENT		1823.00	1823.00	3610.00	3610.00	3646.00
4227	FUEL (VEHICLES)		0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE		0.00	0.00	0.00	0.00	0.00
	Totals		<u>51666.00</u>	<u>51666.00</u>	<u>101417.10</u>	<u>101417.00</u>	<u>102485.00</u>

ANIMAL CONTROL (1043438000) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	750.00	750.00	750.00
4230	SUPPLIES & MATERIALS	900.00	900.00	1000.00	1000.00	1000.00
4233	CONTRACTED SERVICES	2500.00	2500.00	2000.00	2000.00	2000.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL		2000.00			
4260	DEPARTMENTAL IMPROVEMENTS	500.00	500.00	1000.00	1000.00	1000.00
	KENNEL IMPROVEMENTS		1000.00			
4274	NEW EQUIPMENT	2000.00	2000.00	1050.00	1050.00	1050.00
	CAGES		500.00			
	CATCH POLES		250.00			
	GLOVES		300.00			
4316	FOOD AND BAIT	600.00	600.00	500.00	500.00	500.00
4317	CHEMICALS	250.00	250.00	350.00	350.00	350.00
	Totals	<u>6750.00</u>	<u>6750.00</u>	<u>6650.00</u>	<u>6650.00</u>	<u>6650.00</u>

MOSQUITO CONTROL (1043438002) Budget

GENERAL FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	1000.00	1000.00	1000.00	1000.00	1000.00
4229	OSHA	600.00	600.00	600.00	600.00	600.00
4230	SUPPLIES & MATERIALS	1000.00	1000.00	1000.00	1000.00	1000.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4317	CHEMICALS	4000.00	4000.00	4000.00	4000.00	4000.00
Totals		<u>6600.00</u>	<u>6600.00</u>	<u>6600.00</u>	<u>6600.00</u>	<u>6600.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES		584650.00	584650.00	619189.00	590689.00	596595.00
4121	OVERTIME		29000.00	18500.00	29000.00	29000.00	29000.00
4122	LONGEVITY		10283.00	10283.00	7055.00	7055.00	7055.00
4126	FICA EXPENSE		46342.00	46342.00	50781.36	48573.00	49058.00
4127	INSURANCE EXPENSE		121775.00	121775.00	158648.00	150797.00	150797.00
4130	RETIREMENT		39179.00	39179.00	43361.00	41346.00	41759.00
4170	401(K) RETIREMENT		27355.00	27355.00	30665.00	29241.00	29533.00
4221	PROFESSION DEVELOP-EDUCAT		1000.00	1250.00	2000.00	2000.00	2000.00
4222	TRAVEL-MEALS,LODGING,MILE		1000.00	750.00	1000.00	1000.00	1000.00
4223	POSTAGE & TELEPHONE		600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT		20000.00	16250.00	24500.00	24500.00	24500.00
	GENERAL SERVICE/REPAIR OF EQUIPMENT						
		22500.00					
	EXCAVATOR 1,000 HOUR SERVICE						
		2000.00					
4226	MAINT & REPAIR-VEHICLE		23450.00	17450.00	24000.00	24000.00	24000.00
4227	FUEL (VEHICLES)		30000.00	35000.00	32000.00	32000.00	32000.00
4229	OSHA		4200.00	2825.00	3500.00	3500.00	3500.00
4230	SUPPLIES & MATERIALS		7000.00	9000.00	8500.00	8500.00	8500.00
4231	UNIFORMS & SHOES		20000.00	20000.00	20000.00	20000.00	20000.00
4232	ENGINEERING		5000.00	5000.00	65000.00	15000.00	15000.00
	CONSTRUCTION PLAN REVIEW						
		10000.00					
	GENERAL ENGINEERING						
		5000.00					
4233	CONTRACTED SERVICES		1800.00	2175.00	3300.00	3300.00	3300.00
	COUNTY RADIO FEES						
		1800.00					
	MOVING OF EXCAVATOR						
		1000.00					
	BID ADVERTISEMENTS						
		500.00					
4268	VEHICLE PURCHASE		140000.00	140800.00	0.00	0.00	0.00
4269	SMALL HAND TOOLS		0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT		0.00	10.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE				27073.00	27073.00	27073.00
5133	INTEREST EXPENSE				2774.00	2774.00	2774.00
7150	CAPITAL OUTLAY ACCOUNT		0.00	10490.00	49500.00	37500.00	37500.00
	STREET SUPERVISOR TRUCK						
		37500.00					
	(VEHICLE WILL BE FINANCED ALONG WITH THE POLICE						
		0.00					
	CARS FOR THREE (3) YEARS.)						
		0.00					
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00

Totals	<u>1112634.00</u>	<u>1109684.00</u>	<u>1202446.36</u>	<u>1098448.00</u>	<u>1105544.00</u>
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SANITATION (1047471000) Budget

GENERAL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4233	CONTRACTED SERVICES		420000.00	427500.00	425500.00	425500.00	456000.00
	WASTE INDUSTRIES	450500.00					
	PITT COUNTY FINANCE	5500.00					
	Totals		<u>420000.00</u>	<u>427500.00</u>	<u>425500.00</u>	<u>425500.00</u>	<u>456000.00</u>

PARKS AND RECREATION (1560601000) Budget

RECREATION FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	204819.00	206089.00	210457.00	208757.00	210845.00
4121	OVERTIME	16700.00	16700.00	16950.00	14950.00	14950.00
4122	LONGEVITY	700.00	700.00	600.00	600.00	600.00
4126	FICA EXPENSE	16935.00	16935.00	17670.00	17539.00	17714.00
4127	INSURANCE EXPENSE	33423.00	33423.00	30458.00	30458.00	30458.00
4130	RETIREMENT	12379.00	12379.00	13075.00	13075.00	13173.00
4170	401(K) RETIREMENT	8755.00	8755.00	9095.00	9095.00	9186.00
4221	PROFESSION DEVELOP-EDUCAT	1250.00	1250.00	1320.00	1320.00	1320.00
4222	TRAVEL-MEALS,LODGING,MILE	1000.00	1000.00	1030.00	1030.00	1030.00
4223	POSTAGE & TELEPHONE	1700.00	1700.00	1900.00	1900.00	1900.00
4224	OFFICE SUPPLIES	1350.00	1350.00	1480.00	1180.00	1180.00
4225	MAINT & REPAIR-EQUIPMENT	6800.00	7300.00	7600.00	6800.00	6800.00
4227	FUEL (VEHICLES)	5800.00	5800.00	6000.00	6000.00	6000.00
4228	UTILITIES	42000.00	33000.00	42000.00	42000.00	42000.00
4230	SUPPLIES & MATERIALS	16300.00	14200.00	16400.00	14400.00	14400.00
4232	ENGINEERING	0.00	0.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	3200.00	1450.00	58100.00	28100.00	28100.00
	COMPREHENSIVE PLAN					
	PLAYGROUND GUARDIAN					
	ACTIVENET FEES					
		25000.00				
		1500.00				
		1600.00				
4234	DUES & SUBSCRIPTIONS	820.00	820.00	810.00	810.00	810.00
4239	MAINT & REPAIR-FACILITY	23200.00	20200.00	24550.00	19550.00	19550.00
	CHEMICALS/FERTILIZER					
	PLAYGROUND PARTS & ACCESSORIES					
	PLAYGROUND SAFETY SURFACING					
	IRRIGATION SYSTEM REPAIR					
	MULCH & PINE STRAW					
	TOP DRESSING OF FIELDS					
	FIELD AND BATTING CAGE LIGHTS					
	SCOREBOARD CONTROL PANELS					
	VANDALISM REPAIR					
	CLAY FOR BALL FIELDS					
	MISCELLANEOUS					
		5000.00				
		800.00				
		2000.00				
		500.00				
		1500.00				
		3000.00				
		2000.00				
		250.00				
		1500.00				
		2000.00				
		1000.00				
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	6300.00	6300.00	14200.00	5700.00	5700.00

	AESTHETICS	1500.00					
	SOD	500.00					
	POND MAINTENANCE AND SUPPLIES	600.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	600.00					
	PICNIC TABLES	1000.00					
	NEW WATER FOUNTAIN AT WRP	1500.00					
4268	VEHICLE PURCHASE		7900.00	8000.00	0.00	0.00	0.00
4274	NEW EQUIPMENT		12400.00	12400.00	12800.00	11900.00	11900.00
	BASEBALL EQUIPMENT	6000.00					
	FOOTBALL EQUIPMENT	3500.00					
	ATHLETIC SUPPLIES	600.00					
	SOCCER EQUIPMENT	500.00					
	MAINTENANCE TOOLS	800.00					
	TENNIS COURT EQUIPMENT	500.00					
4275	CAL RIPKEN EXP		22000.00	21500.00	21200.00	18400.00	18400.00
4276	ROOKIE BALL		7825.00	7825.00	8050.00	8050.00	8050.00
4277	BABE RUTH BASEBALL		0.00	0.00	0.00	0.00	0.00
4278	TEE BALL		6200.00	6200.00	6200.00	6000.00	6000.00
4279	SOFTBALL		7310.00	7310.00	6210.00	6210.00	6210.00
4280	FOOTBALL		15700.00	14700.00	16000.00	15400.00	15400.00
4281	TOURNAMENT EXPENDITURE		32000.00	32000.00	33200.00	32000.00	32000.00
4282	RECREATIONAL PROGRAMS		25400.00	24400.00	26600.00	23800.00	23800.00
	CONCERTS	7300.00					
	EASTER EGG HUNT	1400.00					
	MOVIES IN PARK	1500.00					
	ROAD RACE	4800.00					
	HAUNTED FOREST	3000.00					
	SOCCER	900.00					
	AFTER SCHOOL HOOPS	600.00					
	DROP-IN PROGRAMS & CLASSES	1300.00					
	TEEN PROGRAMS	1700.00					
4283	CONCESSION EXP		26600.00	26600.00	25800.00	25800.00	25800.00
4284	SENIOR PROGRAMS		1000.00	1000.00	2200.00	2000.00	2000.00
	BINGO (2)	1000.00					
	DROP IN PROGRAM	1200.00					
4285	CAL RIPKEN ALL STAR		13500.00	13500.00	13500.00	11000.00	11000.00
4286	BABE RUTH BASEBALL ALLSTA		0.00	0.00	0.00	0.00	0.00
4287	GIRLS SOFTBALL		0.00	3530.00	0.00	0.00	0.00
4298	FALL BALL		10300.00	9300.00	10800.00	10400.00	10400.00
4319	SENIOR CITIZENS CLUB		0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		99132.00	99132.00	99132.00	99132.00	99132.00
5133	INTEREST EXPENSE		56743.00	56743.00	52015.00	52015.00	52015.00
7150	CAPITAL OUTLAY ACCOUNT		24000.00	36300.00	45000.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT		0.00	0.00	0.00	0.00	0.00

9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
Totals		<u>771441.00</u>	<u>769791.00</u>	<u>852402.00</u>	<u>745371.00</u>	<u>747823.00</u>

POWELL BILL (1645451000) Budget

POWELL BILL FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4232	ENGINEERING		24000.00	10650.00	35000.00	35000.00	35000.00
	STREET RESURFACING SPECS	5000.00					
	RAILROAD ST STORM DRAINAGE PLANS & SPECS	30000.00					
4270	PAVING & RESURFACING		175145.00	526519.00	185000.00	185000.00	185000.00
	STREET RESURFACING	185000.00					
4271	MAINTENANCE-ROADS		38000.00	43340.00	33273.00	33273.00	33273.00
	PATCHING	15000.00					
	STREET SWEEPER REPAIRS	10000.00					
4272	DRAINAGE & STORMWATER		10000.00	2150.00	7000.00	7000.00	7000.00
	MISC. STORM DRAIN REPAIRS (SINK HOLES)	7000.00					
4273	TRAFFIC CONTROL		10000.00	17350.00	5000.00	5000.00	5000.00
	REPLACEMENT SIGNS	5000.00					
4274	NEW EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4315	SNOW AND ICE REMOVAL		0.00	3510.00	1000.00	1000.00	1000.00
	ICE MELT/SALT FOR SIDEWALKS	1000.00					
4320	SIDEWALK CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
9109	TRANSFER TO STORMWATER FD		0.00	14000.00	0.00	0.00	0.00
Totals			<u>257145.00</u>	<u>617519.00</u>	<u>266273.00</u>	<u>266273.00</u>	<u>266273.00</u>

VEHICLE REPLACEMENT (1762621000) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4287	GIRLS SOFTBALL	0.00	0.00	0.00	0.00	0.00
4288	APPROVED VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	80796.00	80796.00	32400.00	32400.00	32400.00
5133	INTEREST EXPENSE	3190.00	3190.00	856.00	856.00	856.00
Totals		<u>83986.00</u>	<u>83986.00</u>	<u>33256.00</u>	<u>33256.00</u>	<u>33256.00</u>

URGENT REPAIR PROGRAM (2049451000) Budget

HOME HOUSING PROGRAM

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4233	CONTRACTED SERVICES	0.00	20000.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>20000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

WATER FUND CAPITAL PROJEC (4380801000) Budget

WATER FUND CAPITAL PROJEC

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4232	ENGINEERING	0.00	163500.00	0.00	0.00	0.00
4250	CONTINGENCY	0.00	123355.00	0.00	0.00	0.00
7112	WATER LINE IMPROVEMENTS	0.00	837933.00	0.00	0.00	0.00
Totals		0.00	1124788.00	0.00	0.00	0.00

ADMINISTRATION (6071711000) Budget

ELECTRIC FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	447043.00	366043.00	399525.00	399525.00	403521.00
4121	OVERTIME	20000.00	20000.00	20000.00	20000.00	20000.00
4122	LONGEVITY	5943.00	5943.00	6569.00	6569.00	6569.00
4126	FICA EXPENSE	29799.00	27229.00	33022.00	33022.00	33353.00
4127	INSURANCE EXPENSE	128462.00	103922.00	146859.00	146859.00	146859.00
4130	RETIREMENT	32479.00	39583.00	29619.00	29619.00	29915.00
4170	401(K) RETIREMENT	22942.00	20642.00	20654.00	20654.00	20861.00
4185	UNEMPLOYMENT INS RES CONT	1000.00	2600.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	6980.00	6980.00	6980.00	6926.00	6926.00
4222	TRAVEL-MEALS,LODGING,MILE	5000.00	5000.00	5000.00	5000.00	5000.00
4223	POSTAGE & TELEPHONE	0.00	410.00	1000.00	1000.00	1000.00
4224	OFFICE SUPPLIES	2000.00	2000.00	2000.00	2000.00	2000.00
4225	MAINT & REPAIR-EQUIPMENT	15200.00	11800.00	18500.00	15500.00	15500.00
	<i>OIL FILTERS TIRES</i>	18500.00				
4226	MAINT & REPAIR-VEHICLE	8000.00	8000.00	8000.00	8000.00	8000.00
4227	FUEL (VEHICLES)	20000.00	24000.00	20000.00	20000.00	20000.00
4228	UTILITIES	17000.00	17000.00	17000.00	17000.00	17000.00
4229	OSHA	15800.00	8800.00	14600.00	14600.00	14600.00
4230	SUPPLIES & MATERIALS	70330.00	74830.00	75000.00	71390.00	71390.00
	<i>POLES WIRE TRANSFORMERS</i>	61390.00				
	<i>HARDWARE</i>	10000.00				
4231	UNIFORMS & SHOES	15000.00	18400.00	20000.00	20000.00	20000.00
4232	ENGINEERING	50000.00	35000.00	38000.00	35000.00	35000.00
	<i>FILING REPORS ON NERC/SERC FILING ON RECS</i>	20000.00				
	<i>FILING SOLAR RECS</i>	30000.00				
4233	CONTRACTED SERVICES	195000.00	168646.00	184000.00	180000.00	180000.00
	<i>UNDERGROUND REPLACEMENT</i>	26000.00				
	<i>2 CONTRACT EMPLOYEE (30 HOURS A WEEK EACH)</i>	144000.00				
	<i>TREE TRIMING</i>	10000.00				
4234	DUES & SUBSCRIPTIONS	16800.00	16950.00	16800.00	16800.00	16800.00
	<i>ELECTRICITIES</i>	7800.00				
	<i>APPA</i>	7800.00				
	<i>MISC</i>	1200.00				
4250	CONTINGENCY	0.00	0.00	0.00	0.00	150551.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	0.00	0.00	1500.00	1500.00	1500.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4293	MAINTENANCE - SUBSTATION	18000.00	51000.00	22000.00	22000.00	22000.00

	TEST TRANSFORMERS.BREAKERS ,RELAYS, REGULATORS	22000.00					
4301	CUSTOMER BILL PREPARATION		10500.00	10500.00	1200.00	1200.00	1200.00
4302	PURCHASE FOR RESALE		3787901.00	4167901.00	3840000.00	3840000.00	3840000.00
4303	NORTH CAROLINA SALES TAX		115000.00	115000.00	420691.00	180000.00	180000.00
4321	GREEN ENERGY COMPL RECS PROGRAM COMPLIANCE	50000.00	50000.00	0.00	0.00	0.00	0.00
4695	DEPRECIATION EXPENSES		0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		218918.00	218918.00	227502.00	227502.00	227502.00
5133	INTEREST EXPENSE		112455.00	112455.00	103871.00	103871.00	103871.00
9101	CONTR TO GEN FUND SVC RND		291392.00	299392.00	0.00	293892.00	324411.00
9104	CONTR TO SEWER FUND		0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT		83986.00	83986.00	30400.00	33256.00	33256.00
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE		0.00	0.00	0.00	0.00	0.00
9113	GENERAL FUND TRANSFER		230192.00	230192.00	230192.00	283761.00	188552.00
	Totals		<u>6043122.00</u>	<u>6273122.00</u>	<u>5960484.00</u>	<u>6056446.00</u>	<u>6147137.00</u>

ADMINISTRATION - METERING (6071711022) Budget

ELECTRIC FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE		0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4304	ELECTRIC METER REPLACEMEN		5000.00	5000.00	5000.00	5000.00	5000.00
	3 SETS OF C T AND P TS METERS 1000.00 EACH	3000.00					
	20 HOUSE METERS 100.00 EACH	2000.00					
4305	ELECTRIC NEW ACCOUNT METE		5000.00	5000.00	5000.00	5000.00	5000.00
	10 DEMAN METERS 350.00 EACH	3500.00					
	REPLACE 15 HOUSE METERS 100.00 EACH	1500.00					
4306	WATER REPLACEMENT METERS		12000.00	12000.00	55500.00	25000.00	25000.00
	135 3/4 REPLACEMENT METERS	25000.00					
4307	WATER NEW ACCOUNT METERS		12000.00	12000.00	22050.00	11728.00	11728.00
	77 3/4 METERS	11728.00					
Totals			<u>34000.00</u>	<u>34000.00</u>	<u>87550.00</u>	<u>46728.00</u>	<u>46728.00</u>

CAPITAL OUTLAY (6080801000) Budget

ELECTRIC FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		250000.00	80000.00	300000.00	200000.00	350000.00
	REHABILITATION OF CIRCUITS	100000.00					
	NEW SUBDIVISIONS - NEW COMMERCIAL	250000.00					
Totals			<u>250000.00</u>	<u>80000.00</u>	<u>300000.00</u>	<u>200000.00</u>	<u>350000.00</u>

ADMINISTRATION (6172721000) Budget

WATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4128	OPEB INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	2000.00	2000.00	2000.00	2000.00	2000.00
	ORC SCHOOL		2000.00			
4222	TRAVEL-MEALS,LODGING,MILE	2500.00	1500.00	2500.00	2500.00	2500.00
4223	POSTAGE & TELEPHONE	800.00	800.00	800.00	800.00	800.00
4224	OFFICE SUPPLIES	2000.00	500.00	2000.00	2000.00	2000.00
	GENERAL OFFICE SUPPLIES		2000.00			
4225	MAINT & REPAIR-EQUIPMENT	7500.00	7500.00	16500.00	15000.00	15000.00
	WELL PUMPS		5000.00			
	AMMONIA PUMPS		1500.00			
	CHLORINE PUMPS		1500.00			
	ELECTRICAL CONTROLS		2500.00			
	CROSS CONNECTION TESTER		1000.00			
	HEAVY EQUIPMENT		3500.00			
4226	MAINT & REPAIR-VEHICLE	5000.00	3000.00	8500.00	8500.00	8500.00
	GENERAL MAINTENANCE & TIRES		8500.00			
4227	FUEL (VEHICLES)	20000.00	20000.00	20000.00	20000.00	20000.00
4228	UTILITIES	43000.00	41500.00	40000.00	40000.00	40000.00
4229	OSHA	3500.00	2000.00	3500.00	3500.00	3500.00
4230	SUPPLIES & MATERIALS	35000.00	25000.00	39500.00	34500.00	25127.00
	CHLORINE		5000.00			
	AMMONIA		5000.00			
	REAGENTS		3000.00			
	HYDRANTS		4627.00			
	MISC. MATERIALS FOR SYSTEM REPAIRS		5000.00			
	ROCK/SAND/TOPSOIL		2500.00			
4231	UNIFORMS & SHOES	0.00	0.00	0.00	0.00	0.00
4232	ENGINEERING	25000.00	6498.00	73000.00	40000.00	22500.00
	GUC INTERCONNECT		15000.00			
	FLUSHING PROGRAM		5000.00			
	GENERAL ENGINEERING		2500.00			
4233	CONTRACTED SERVICES	30291.00	27311.00	35750.00	35750.00	30750.00

	UTILITY CUTS ASPHALT PATCHING	5000.00					
	EMERGENCY REPAIRS	5000.00					
	ENVIRONMENT 1 LAB TESTING	15000.00					
	APA 6000 REPAIRS	5000.00					
	ALARM MONITORING	750.00					
4234	DUES & SUBSCRIPTIONS	4800.00	4800.00	4800.00	4800.00	4800.00	
4250	CONTINGENCY	0.00	0.00	0.00	24808.00	0.00	
4261	ADVERTISING	0.00	0.00	0.00	0.00	0.00	
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00	
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00	
4269	SMALL HAND TOOLS	0.00	0.00	0.00	0.00	0.00	
4274	NEW EQUIPMENT	2000.00	2000.00	1500.00	1500.00	1500.00	
	MINI EXCAVATOR BUCKET	1500.00					
4301	CUSTOMER BILL PREPARATION	10500.00	10500.00	0.00	10500.00	10500.00	
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00	
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00	
5132	DEBT SERVICE EXPENSE	37052.00	37052.00	37786.00	37786.00	37786.00	
5133	INTEREST EXPENSE	3023.00	3023.00	2289.00	2289.00	2289.00	
9101	CONTR TO GEN FUND SVC RND	443216.00	443216.00	0.00	443216.00	475089.00	
9103	CONTR TO METERING DIVISIO	12000.00	12000.00	0.00	23775.00	23775.00	
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00	
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00	
9107	CONTR TO CAPITAL IMP	0.00	67202.00	0.00	0.00	0.00	
9113	GENERAL FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	
	Totals	<u>689182.00</u>	<u>717402.00</u>	<u>290425.00</u>	<u>753224.00</u>	<u>728416.00</u>	

WATER PURCHASE (6172723000) Budget

WATER FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4302	PURCHASE FOR RESALE		200000.00	210000.00	357000.00	357000.00	357000.00
	WATER PURCHASE FOR RESALE	280000.00					
	CAPITAL CHARGE	72000.00					
	FACILITY CHARGE	5000.00					
	Totals		200000.00	210000.00	357000.00	357000.00	357000.00

CAPITAL OUTLAY (6180801000) Budget

WATER FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		0.00	30500.00	118000.00	118000.00	118000.00
	REEDY BRANCH FIRE MAIN	73000.00					
	WINSTON DRIVE	22500.00					
	FRANKLIN DRIVE	22500.00					
	Totals		0.00	30500.00	118000.00	118000.00	118000.00

OPERATIONS - COLLECTIONS (6273732020) Budget

SEWER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4221	PROFESSION DEVELOP-EDUCAT	2000.00	2000.00	2000.00	2000.00	2000.00
4222	TRAVEL-MEALS,LODGING,MILE	2000.00	2000.00	2000.00	2000.00	2000.00
4223	POSTAGE & TELEPHONE	1000.00	1000.00	1000.00	1000.00	1000.00
4225	MAINT & REPAIR-EQUIPMENT	40000.00	40000.00	50000.00	30000.00	30000.00
	REPAIR LIFT STATION PUMPS					
	15000.00					
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT					
	5000.00					
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT					
	5000.00					
	DENALI STEP SYSTEM REPAIRS					
	5000.00					
4226	MAINT & REPAIR-VEHICLE	10000.00	10000.00	10000.00	10000.00	10000.00
	REPAIR TRUCKS USED FOR SEWER DEPT.					
	10000.00					
4228	UTILITIES	54000.00	54000.00	54000.00	54000.00	54000.00
	LIFT STATION UTILITIES					
	54000.00					
4229	OSHA	3000.00	2500.00	3000.00	3000.00	3000.00
4230	SUPPLIES & MATERIALS	23000.00	20000.00	35000.00	20000.00	18951.00
	SEWER SUPPLIES					
	8951.00					
	10 RETRO FLOAT SYSTEM CONTROLS					
	5000.00					
	PIPE LASER					
	5000.00					
4232	ENGINEERING	35000.00	35000.00	53500.00	53500.00	24000.00
	GENERAL ENGINEERING					
	5000.00					
	LIFT STATION CAPACITY					
	6000.00					
	LIFT STATION GENERATOR DESIGN					
	13000.00					
4233	CONTRACTED SERVICES	25000.00	35500.00	46250.00	40000.00	35000.00
	CHURCH ST VALVE VAULT					
	11250.00					
	ELECTRICIANS					
	5000.00					
	EMERGENCY REPAIRS					
	5000.00					
	LINE CONSTRUCTION					
	5000.00					
	UTILITY CUTS ASPHALT PATCHING					
	2500.00					
	ALARM MONITORING					
	6250.00					
4234	DUES & SUBSCRIPTIONS	1300.00	1300.00	1300.00	1300.00	1300.00
	NCDENR					
	1000.00					
	ORC LICENSE RENEWAL					
	300.00					
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	50623.00	43623.00	72500.00	17500.00	17500.00
	PIPE LASER					
	5000.00					
	MISC. SPARE PUMPS					
	10000.00					
	GENERATOR RECEPTACLES					
	2500.00					
4301	CUSTOMER BILL PREPARATION	11000.00	11000.00	0.00	0.00	0.00
4309	MAJOR UNSCHEDULED MAINTEN	0.00	0.00	0.00	0.00	0.00

4310	CMSD EXPENSE	938984.00	938984.00	1040196.00	1040196.00	1071517.00
4311	CMSD GRANT	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	38903.00	38903.00	40786.00	40786.00	40786.00
5133	INTEREST EXPENSE	59441.00	59441.00	64465.00	64465.00	64465.00
9101	CONTR TO GEN FUND SVC RND	368928.00	368928.00	0.00	368928.00	400801.00
9102	CONTR TO WATER FUND SVC R	50000.00	50000.00	0.00	0.00	0.00
9103	CONTR TO METERING DIVISIO	12000.00	12000.00	0.00	12953.00	12953.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	Totals	<u>1726179.00</u>	<u>1726179.00</u>	<u>1475997.00</u>	<u>1761628.00</u>	<u>1789273.00</u>

CAPITAL OUTLAY (6280801000) Budget

SEWER FUND

Account	Title		2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		0.00	0.00	300000.00	53536.00	56715.00
	WINTERVILLE CROSSING GENERATOR	20891.00					
	WINTERVILLE CROSSING IMPELLORS	5000.00					
	CHURCH STREET CONTROL PANEL	30824.00					
Totals			<u>0.00</u>	<u>0.00</u>	<u>300000.00</u>	<u>53536.00</u>	<u>56715.00</u>

OPERATIONS (6374742000) Budget

STORMWATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	0.00	0.00	0.00	0.00	0.00
4222	TRAVEL-MEALS,LODGING,MILE	0.00	0.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	2760.00	2500.00	2500.00	2500.00
	CUES CAMERA		1500.00			
	LONG REACH MOWER		1000.00			
4230	SUPPLIES & MATERIALS	30000.00	14580.00	20000.00	11573.00	11573.00
4232	ENGINEERING	0.00	0.00	5000.00	5000.00	5000.00
	PHASE II STORMWATER PLAN REVIEW		5000.00			
4233	CONTRACTED SERVICES	24000.00	15160.00	42000.00	42000.00	42000.00
	ANNUAL DITCH MAINTENANCE CONTRACT		22000.00			
	CONTRACTED PIPE REPLACEMENT		20000.00			
4250	CONTINGENCY	4797.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4312	DRAINAGE DISTRICT	5000.00	4100.00	5000.00	5000.00	5000.00
4313	PHASE II COMPLIANCE	2500.00	900.00	2500.00	2500.00	2500.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5136	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
9101	CONTR TO GEN FUND SVC RND	102683.00	102683.00	0.00	102683.00	102683.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	Totals	<u>168980.00</u>	<u>140183.00</u>	<u>77000.00</u>	<u>171256.00</u>	<u>171256.00</u>

CAPITAL OUTLAY (6380801000) Budget

STORMWATER FUND

Account	Title	2013-2014 Adopted	2013-2014 Amended	2014-2015 Department Head Recommendations	2014-2015 Town Manager Recommendations	2014-2015 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	0.00	42797.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>42797.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2014-2015**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2014 and ending June 30, 2015:

Ad Valorem Taxes	\$3,388,902
Other Taxes and Licenses	\$2,000,781
Permits and Fees	\$4,550
Sanitation Fees	\$493,127
Investment Income	\$5,000
Inspections	\$95,000
Miscellaneous Income	\$54,306
Inter-Fund Transfer Services	\$1,302,985
Electric Fund Contribution	\$188,552
EMS Contribution	\$102,485
Debt Proceeds	\$139,500
	<u>\$7,775,188</u>

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

Governing Board	\$74,343
Administration	\$1,899,116
Planning Department	\$105,477
Public Buildings	\$645,382
Police Department	\$1,604,802
Fire Department	\$651,346
EMS Department	\$102,485
Animal Control	\$6,650
Mosquito Control	\$6,600
Public Works	\$1,105,544
Sanitation	\$456,000
Non-Departmental	\$1,117,443
	<u>\$7,775,188</u>

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

Program Fees	\$144,120
Concession Income	\$38,000
General Fund Transfer	\$565,703
	<u>\$747,823</u>

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Recreation Department</u>	<u>\$747,823</u>
	\$747,823

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2014 and ending June 30, 2015:

<u>Grant Funding</u>	<u>\$266,273</u>
	\$266,273

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Powell Bill</u>	<u>\$266,273</u>
	\$266,273

SECTION 7: It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Electric Fund debt service contribution</u>	<u>\$33,256</u>
	\$33,256

SECTION 8: The following amount is hereby appropriated in the Vehicle Replacement Fund for the acquisition of vehicles during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

Debt Service Expense	\$32,400
<u>Interest Expense</u>	<u>\$856</u>
	\$33,256

SECTION 9: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2014 and ending June 30, 2015:

<u>Sales and Service</u>	<u>\$6,543,865</u>
	\$6,543,865

SECTION 10: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Electric Department</u>	<u>\$6,543,865</u>
	\$6,543,865

SECTION 11: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Sales and Service</u>	<u>\$1,203,416</u>
	\$1,203,416

SECTION 12: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Water Department</u>	<u>\$1,203,416</u>
	\$1,203,416

SECTION 13: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Sales and Service</u>	<u>\$1,845,988</u>
	\$1,845,988

SECTION 14: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Sewer Department</u>	<u>\$1,845,988</u>
	\$1,845,988

SECTION 15: It is estimated that the following revenues will be available in the Storm Water Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Sales and Service</u>	<u>\$171,256</u>
	\$171,256

SECTION 16: The following amount is hereby appropriated in the Storm Water Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015:

<u>Storm Water Department</u>	<u>\$171,256</u>
	\$171,256

SECTION 17: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2014 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$647,264,028 and an estimated rate of collection of 97% for real and personal property, 90% for vehicles.

SECTION 18: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.

- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

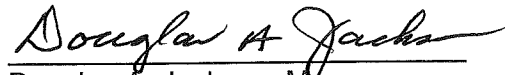
SECTION 19: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

SECTION 20: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

SECTION 21: The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

SECTION 22: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 19th day of June, 2014.



Douglas A. Jackson, Mayor

Attest:



Terri L. Parker, Town Manager



**Town of Winterville
Fee Schedule
Fiscal Year 2014-2015**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2014-2015 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
Water \$ 10.00 or a letter of good credit from a previous utility company.
Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
Water \$ 10.00
Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
Cut on delinquent bill fee \$25.00 plus two month deposit before reconnection
 (\$150 if initial deposit was made; \$300 if not)
Returned Check Charge \$25.00

Late Penalties-

Meter Tampering (All Utilities) \$ 2.00
 \$100.00 fine plus estimated non-metered usage, as well
 an additional deposit of \$100.00, and cost of the new
 meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
¾"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1500.00
1 ½"	\$1200.00	\$2400.00
2"	\$2250.00	\$4500.00

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
 Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
 Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
 For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.

General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00
Cremation Opening \$200.00
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)- \$ 5.00
Incident Report copies- \$13.00 (Department uses an outside company)
Police Accident Report copies- \$ 5.00
Finger Printing Copies- \$10.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 rd Re-submittal)-***	Additional Base Fee

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat-	\$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
Final Plat-	\$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00
Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee -	\$250.00
Variance Application Filing Fee -	\$250.00
Zoning Appeal Filing Fee -	\$250.00

Copy of Zoning Ordinance-	\$ 15.00
Copy of Subdivision Ordinance-	\$ 10.00

Copies of Maps-

E Size Plot Map	\$ 20.00
D Size Plot Map	\$ 15.00

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2013 -2014 Fee Structure for Facility Rentals

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
	(Kiwanis)	\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

***** The Bambino Field and the new field are Not for Rent ****

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a min of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

2013-2014 Fee Structure for Programs

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

Sponsorship Fees:

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group

Fire Services Fees:

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	\$55.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fire Inspection (Re-inspection for Violations)		\$1/2 Initial Fee
Foster Care/Day Care/ Adult Care Facility		\$50.00
Fire Prevention Ordinance Violation		\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)		\$ 5.00
Fixed Fire Suppression System- first or a minimum of 3000 sq. ft.		\$100.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fixed Fire Suppression System - (Re-inspection for Violations)		\$1/2 Initial Fee
Hood Systems		\$ 60.00
Tank Extraction		\$ 150.00
Tank Installation		\$ 125.00
Tank Abandonment		\$ 50.00/Tank
Follow-up Tank Inspection		\$50.00
Plan Review (Per Building)	up to 3000 sq. ft	\$ 60.00
	Greater that 3000 sq. ft. each additional 1000 sq. ft	\$ 3.00
Sprinkler Review and Field Test (Per Building)		\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)		\$ 50.00
Extraction Tank Permit		\$100.00/Tank
Installation tank Permit		\$125.00/Tank
Re-piping Permit		\$50.00
Burn Permit	Does not include fires for heating and cooking	\$50.00
Private Hydrant		\$50.00
Display		\$50.00
Hazardous Material Spills (Per Man Hour)		\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits		\$50.00
Pyrotechnics / Explosives		\$50.00

Building Inspections Department Permit Fees:

Building Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports, Swimming Pools

Permit Fee: \$0.15 per Total Square Feet (Minimum Fee: \$100.00)
Home Recovery Fund - \$10.00 (to be applied to all single family permits)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee: \$0.16 per Total Square Feet (Minimum Fee: \$150.00)

Manufactured Homes – New and Used

Single Wides - \$100.00
Double Wides - \$150.00

Modular Offices and Classrooms - \$150.00

Demolition Permits

Residential - \$100.00
Commercial - \$150.00

Insulation ----- \$50.00
Daycare / Group Homes ----- \$100.00
Change of Occupancy ----- \$75.00
Minimum Building Permit ----- \$50.00
Roofing Permit ----- \$50.00
ABC Permit ----- \$50.00

Re-inspection Fees: \$50.00 first time; \$75 each time thereafter under same inspection
Penalty Fee: Twice the cost of the permit fee or minimum of \$100 (Will be assessed to anyone who actually begins work without securing all the proper permits pursuant to the North Carolina State Building Codes.)

Electrical Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports

Permit Fee - \$0.05 per Total Square Feet (Minimum Fee - \$50.00)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee - \$0.06 per Total Square Feet (Minimum Fee - \$50.00)

Temporary Construction Service Poles, Change of Service, Manufactured Homes, Office trailers,
Electrical Signs (each), Swimming Pools, HVAC Change outs

Permit Fee - \$50.00

Commercial Generators - \$100.00

Temporary Power (only for testing of equipment) - \$50.00

Minimum Electrical Permit - \$50.00

Mechanical Permits

Split or Package Units - \$60.00 each unit (air handler and condensing unit is 1 unit)

Replacing Ductwork Only - \$50.00

Refrigeration - \$40.00 each unit

Gas Lines – Residential - \$45.00
Commercial - \$60.00

Commercial Kitchen Hoods – Paint Spray Booths - \$100.00 each

Mechanical Temporary Utilities - \$50.00

Plumbing Permits

Plumbing Fixtures - \$7.00 each fixture (Minimum Fee - \$50.00)

Water Line Only - \$25.00

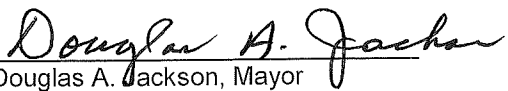
Sewer Line Only - \$25.00

Water and Sewer Line - \$40.00

Irrigation - \$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

Adopted this the 19th day of June 2014.


Douglas A. Jackson, Mayor

ATTEST:


Terri L. Parker, Town Manager



Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1st, 2014

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$19.02
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$38.04
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$26.56
Next	17,000 Gallons @ \$ 8.48 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.94 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$53.12
Next	17,000 Gallons @ \$16.97 per 1000 Gallons
All Over	20,000 Gallons @ \$13.88 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

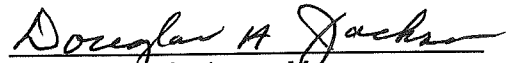
Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

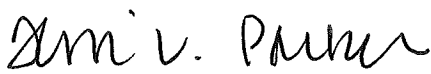
3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 19th day of June 2014.


Douglas A. Jackson, Mayor

ATTEST:



Terri L. Parker, Town Manager



TOWN OF WINTERVILLE
Benefits Highlights July 2014 – June 2015

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2014. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 616.87	\$ 0.00	\$ 616.87
Employee/Spouse	\$1,108.33	\$ 345.05	\$1,453.38
Employee/Child	\$ 890.66	\$ 196.91	\$1,087.57
Family	\$1,433.75	\$ 580.38	\$2,014.13

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2014 – June 2015

Important Highlights (continued):

- Emergency Room Visit \$150 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$4 Co-Payment Tier 2 (Preferred Brand) \$30 Co-Payment Tier 3 (Brand) \$45 Co-Payment Tier 4 (Specialty Brand) 25% Co-Payment (There is a \$100 per drug maximum for each 30-day supply of Tier 4 Specialty Brand drugs).
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 31.58	0.00	\$ 31.58
Employee/Spouse	\$ 66.19	0.00	\$ 66.19
Employee/Child	\$ 67.03	0.00	\$ 67.03
Family	\$108.22	0.00	\$108.22

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five(5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firemen.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 7.07% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

TOWN OF WINTERVILLE
Benefit Highlights July 2014 – June 2015

- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 7.41% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2014 – June 2015

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2014 – June 2015

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2014 – June 2015

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2014

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			21,530	22,606	26,912	32,295
6			22,606	23,735	28,258	33,909
7			23,735	24,923	29,670	35,604
8	Maintenance Worker		24,923	26,168	31,154	37,385
9			26,168	27,477	32,710	39,254
10	Administrative Assistant Park Maintenance Worker		27,477	28,852	34,345	41,215
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		28,852	30,294	36,064	43,278
12	Accounting Technician Buyer Equipment Operator Office Manager		30,294	31,807	37,868	45,440
13	Senior Equipment Operator Senior Utility Maintenance Mechanic		31,807	33,398	39,760	47,712
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		33,398	35,069	41,749	50,097

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2014

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic		35,069	36,821	43,837	52,602
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		36,821	38,663	46,028	55,233
17	Meter and Electric Services Supervisor Police Corporal Purchasing Agent Revenue Collector		38,663	40,596	48,330	57,995
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		40,596	42,626	50,746	60,896
19	Public Works Supervisor Pump Maintenance Supervisor		42,626	44,758	53,283	63,940
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner		44,758	46,995	55,946	67,136

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2014

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			46,995	49,346	58,745	70,494
22	Electric Line Supervisor Police Division Supervisor Town Clerk		48,378	51,812	61,681	74,018
23			51,812	54,403	64,766	77,719
24	Fire Chief Parks and Recreation Director	E E	54,403	57,123	68,004	81,605
25	IT Director Planning Director	E E	57,123	59,978	71,404	85,684
26	Electric Utilities Director Public Works Director	E E	59,978	62,978	74,973	89,969
27	Finance Director Police Chief	E E	62,978	66,126	78,723	94,466
28			66,126	69,433	82,658	99,189
29	Assistant Town Manager	E	69,433	72,903	86,791	104,149
30		E	72,903	76,550	91,130	109,356
31		E	76,550	80,377	95,686	114,823
32		E	80,377	84,396	100,472	120,566
33		E	84,396	88,615	105,495	126,594

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2014

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	88,615	93,046	110,769	139,438
35		E	93,046	97,698	116,308	139,569
36		E	97,698	102,582	122,124	146,547
37		E	102,582	107,712	128,229	153,874

APPENDIX

<u>Item</u>	<u>Page(s)</u>
2014-2015 Budget Calendar.....	97
Positions by Department.....	98
Debt Service Schedule (2014-2015 and following years).....	99
Revenue Yields for the 2014-2015 Fiscal Year.....	100
Fund Balances and Retained Earnings.....	101
Comparison of Municipal Tax Rates and Utility Charges for FY 2014-2015.....	102
Non-Town Agency Funding Requests.....	103



TOWN OF WINTERVILLE

FY 2014-2015

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
January 27 th , 2014	Town Council Retreat/ Budget Update Establishment of 2014-2015 Priorities	6:30 pm	
January 31 st , 2014	Distribution of Budget Worksheets to Mgmt. Team	N/A	TMGR OFFICE
March 14 th , 2014	Management Team Recommendations Due	N/A	TMGR OFFICE
May 12 th -15 th , 2014	Manager Review w/ Mgmt. Team	N/A	TMGR OFFICE
May 5 th , 2014	Town Council & Manager Progress Meeting	5:30 pm	THECR
May 19 th , 2014	Hand delivery of the Recommended Budget	N/A	N/A
May 27 th , 28 th , 29 th , 2014	Town Council Budget Work Session	6:00 pm	WCR
June 3 rd , 2014	Public Hearing	7:00 p.m	THAR
June 19 th , 2014	Adoption of the 2014-2015 Budget Ordinance	6:00 p.m	THAR
July 1 st , 2014	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad St.
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad St.
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad St.
Winterville, NC 28590

OCTR:
Ops Center Training Room
2936 Church St. Ext.
Winterville, NC 28590

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

**Town of Winterville
 Position By Department
 2014-2015 Fiscal Year**

<u>Department</u>	<u>Number of Positions</u>	<u>Position Title</u>
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Economic Development Planner
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	2	Electric Line Technician 2nd Class
	3	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	1	Part-Time Purchaser (15 hours)
Total positions	9	Full -Time Total ONLY
Information Technology		
	1	Information Technology Manager
	1	Intern(s)
Total positions	1	Full-Time Total ONLY
Finance		
	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	1	Customer Service Representative
	1	Part-Time Customer Service Representative
Total positions	6	Full-Time Total ONLY
Planning		
	1	Planning Director
Total positions	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	2	Corporal
1 Frozen FY 12/13	9	Police Officer
	1	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	20	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
1 Frozen FY 11/12	5	Equipment Operator
	1	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
1 Frozen FY 11/12	4	Utility Maintenance Mechanic (wa)
	1	Pump Maintenance supervisor (swr)
	1	Pump Maint Mechanic (swr)
	1	Equipment Operator (stwa)
	6	Summer Maint Worker (6)
Total positions	16	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Part-time Inspector
	1	Part-time Engineer
	2	Paramedic
	3	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	2	Part-time Site Supervisor
	1	Intern(s)
Total positions	4	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Inspector/GIS Technician
	2	Full-Time Totals ONLY

Total Approved Full-Time Positions	68	
Total Funded Full-Time Positions	65	<i>For FY 2014-2015</i>

Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2014-2015

General

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
BB&T - Pierce Fire Truck	\$ 84,790	\$ 84,790	\$ 84,790	\$ 84,790	\$ 84,790					
BB&T - Knuckle Boom Truck	\$ 29,846	\$ 29,846	\$ 29,846	\$ 29,846	\$ 29,846					
Winterville Recreation Park	\$ 151,146	\$ 146,418	\$ 141,689	\$ 136,961	\$ 132,232	\$ 127,503	\$ 122,775	\$ 118,046	\$ 113,317	\$ 108,589
Town Hall Renovations 08-09	\$ 181,164	\$ 176,217	\$ 171,271	\$ 166,324	\$ 161,378	\$ 156,432	\$ 151,485	\$ 146,539	\$ 141,591	
USDA Emergency Services Facility	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,672
Southern Bank - Hackney Fire Truck	\$ 102,622									
BB&T Land Payment	\$ 17,256	\$ 16,724	\$ 16,191	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465
	\$ 706,458	\$ 593,629	\$ 583,421	\$ 573,214	\$ 563,007	\$ 438,164	\$ 427,956	\$ 417,749	\$ 407,539	\$ 260,726

Electric

Phase I of CIP - RBC	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	
Phase II of CIP - BBT	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524
	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 108,524

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689
Sanitary Sewer Bonds	\$ 65,679	\$ 65,656	\$ 64,583	\$ 64,511	\$ 64,389	\$ 64,219	\$ 64,501	\$ 64,709	\$ 64,343	\$ 64,930
	\$ 98,368	\$ 98,345	\$ 97,272	\$ 97,200	\$ 97,078	\$ 96,908	\$ 97,190	\$ 97,398	\$ 97,032	\$ 97,619

Water

Water Control Panels	\$ 40,075	\$ 40,075	\$ 40,075							
	\$ 40,075	\$ 40,075	\$ 40,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Vehicle Replacement Fund

FCB Financing 08-09										
FCB Financing 07-08										
BBT Financing - 09-10	\$ 33,255									
	\$ 33,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Annual Debt Service Payments	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2020-2022	2020-2022	2023-2024
	\$1,209,528	\$1,063,421	\$1,052,140	\$1,001,786	\$991,457	\$866,444	\$856,517	\$846,518	\$835,942	\$466,869

**Town of Winterville
Annualized Revenue Yields
2014-2015 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 64,726.00	1%

Electric		
Sales	\$ 60,384.00	1%

Water		
Sales	\$ 10,789.00	1%

Sewer		
Sales	\$ 17,509.00	1%

Solid Waste		
Sales	\$ 42,644.00	\$1.00 per cust.

Stormwater		
Sales	\$ 34,600.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2013**

Funds	Balance As of 06-30-2013	Funds Appropriated for the 2013-2014 Budget	Amount Available for Appropriation
General			
Prepaid Items	\$ 73.00		\$ 73.00
Restricted	\$2,056,459.00	\$ 351,374.00	\$ 1,705,085.00
Committed	\$ 7,400.00		\$ 7,400.00
Assigned	\$ -		\$ -
Unassigned	\$3,289,582.00	\$136,398.00	\$ 3,153,184.00
Electric	\$4,439,832.00	\$ 53,500.00	\$ 4,386,332.00
Water	\$1,087,132.00	\$ 148,743.00	\$ 938,389.00
Sewer	\$ 979,627.00	\$ -	\$ 979,627.00
Stormwater	\$ 135,000.00	\$ -	\$ 135,000.00
			\$ 11,305,090.00

General Fund Estimate

Total Fund Balance 6/30/14	
Total - Unassigned	\$ 3,153,184.00

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2014	39%
Percentage of Fund Balance Appropriation 6-30-2009	20%
Percentage of Fund Balance Appropriation 6-30-2010	22%
Percentage of Fund Balance Appropriation 6-30-2011	33%
Percentage of Fund Balance Appropriation 6-30-2012	45%
Percentage of Fund Balance Appropriation 6-30-2013	42%
Group Average	48.56%

**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2014-2015**

Monthly Utility Costs

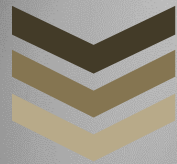
	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,000 Gallons	\$ 39.25	\$ 24.99	\$ 35.31	\$ 25.64
Sewer 5,000 Gallons	\$ 46.26	\$ 37.92	\$ 47.95	\$ 43.52
Sanitation Monthly	\$ 11.50	\$ 14.50	\$ 18.50	\$ 11.50
Electricity 1,500 kWh	\$ 204.83	\$ 213.98	\$ 268.24	\$ 192.69
TOTAL	\$ 301.84	\$ 291.39	\$ 370.00	\$ 273.35

Annual Property Taxes

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 1,020.00	\$ 1,020.00	\$ 1,020.00	\$ 1,020.00
City Tax \$150,000 Home	\$ 810.00	\$ 810.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL	\$ 1,899.00	\$ 1,830.00	\$ 1,824.00	\$ 1,801.50

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.680
Greenville	\$ 0.540	N/A	\$ 0.680
Farmville	\$ 0.490	\$ 0.0460	\$ 0.680
Winterville	\$ 0.475	\$ 0.0460	\$ 0.680

2014 – 2015 NON-TOWN AGENCY FUNDING REQUESTS/APPROVALS



Amy Barrow

There were (8) Non-Town Agency Applications submitted for Fiscal Year 2014-2015. The requests totaled at \$78,000. Town Council approved a total of \$65,000 in requests. Attached is a summary of the funds requested, approved applications and comprehensive reports.

TOWN OF WINTERVILLE

2571 RAILROAD STREET

7/1/2014

FY 2014 -2015 NON-TOWN AGENCY FUNDING REQUESTS

Agency	Amt. of Request	Other Amount	Approved Amount
Boys & Girls Club	\$5,000		\$2,500
Pitt County Council on Aging	\$5,000		\$2,500
Senior Adult Fellowship	\$3,000		\$2,500
Winterville Chamber of Commerce	\$25,000		\$20,000
Winterville Historical & Arts Society: DEPOT	\$0.00	In-Kind	
Winterville Historical & Arts Society: MUSEUM	\$0.00	In-Kind	
Winterville Senior Citizens Club	\$5,000		\$2,500
Winterville Watermelon Festival	\$35,000		\$35,000
TOTAL	\$78,000		\$65,000



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Boys & Girls Clubs of Pitt County
2. Tax ID #, 56-0927694
Bank Account#, and
Name/Address of Bank will be required
if grant awarded.
3. Mailing Address: 621 West Fire Tower Road, Winterville NC 28590
4. Street Address: 621 West Fire Tower Road, Winterville NC 28590
5. Primary Contact Person:
Misty M. Marston

Secondary Contact Person:
Theresa Barefield
6. Primary Contact Email Address:
marston@bgcpitt.org
Secondary Contact Email Address:
theresa@bgcpitt.org
7. Primary Contact Phone:
252-355-2345, ext. 202
Secondary Contact Phone:
252-355-2345, ext. 205
8. Primary Contact Cellular Phone:
910-515-5759

Secondary Contact Cellular Phone:
252-702-5583
9. Date of Application: 3/27/2014
10. Fax: 252-321-6281
11. Board of Directors, if any, including names, positions held and contact information:
See Attachment
12. Amount of Town funds requested: \$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? \$3,000-2011, \$4,000-2012, \$4,000-2013

RECEIVED MAR 27 2014

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Boys & Girls Clubs of Pitt County would appreciate a long term relationship with the Town of Winterville that would result in annual support for the Winterville Club.

15. Briefly describe how you will use the grant funds:
The funds will be used to supplement the cost of transportation from Winterville Schools to the Winterville Club during the afterschool hours.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
Boys & Girls Clubs will utilize daily attendance reports to ensure the organization is maximizing bus capacity and serving as many children as possible from the Winterville community.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Club currently serves 124 Club members that attend Winterville Schools. This is not only a service to those children, but also a service to their families and the community.

18. How many of the clients/citizens served are residents of the Town of Winterville?
Last year the organization served 124 Winterville residents.

19. What will be the impact on your agency, clients, or services if these program funds are not received?
It is possible that the organization would have to decrease the number of buses/vans that pick up children from Winterville schools.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications,"

Yes

21. Mission Statement and General Agency Overview:
Boys & Girls Clubs of Pitt County has a mission to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. The organization has 5 Clubs in Pitt County with the flagship Club, the Jack Minges Unit, located in Winterville. The Winterville Club serves over 500 children annually through programs that promote academic success, healthy lifestyles and good character and citizenship. The Club is open during the nonschool and summer hours to provide a safe place for children to learn, grow and prosper.

East Carolina University, Pitt Community College and local civic groups in orders to provide additional tutoring and mentoring for Club members. The Club also partners with 4H and the Junior Women's Association in order to provide additional programming to Club members.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies	\$3,000	\$4,000	\$5,000
	Services			
	Capital Outlay			
	TOTAL	\$3,000	\$4,000	\$5,000
	# of positions (FTE)			
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	\$343,000	\$397,000	\$395,000
	Town Funds	\$3,000	\$4,000	\$5,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

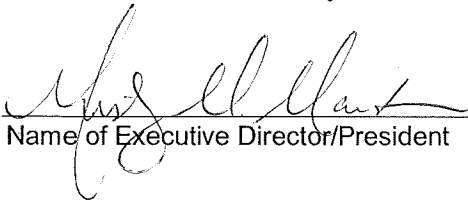
I, Misty M. Marston

, President & CEO

Boys & Girls Clubs of Pitt County do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Boys & Girls Clubs of Pitt County to receive Town funding.


Name of Executive Director/President

03/27/2014

Date

2014 Corporate Board of Directors Roster

BOARD MEMBER	TITLE	BUSINESS	ADDRESS	CITY	ST	ZIP	HOME	WORK	CELL	FAX	E-MAIL
Albritton, Charles	Member	The Albritton Group	PO Box 160	Hookerton	NC	28538			916-5119		cha@phoenixproxysystems.com
Anderson, Paul	Treasurer	Southern Bank	3704 Tucker Drive	Greenville	NC	27858	752-6880	355-6189	917-4437		Paul.Anderson@SouthernBank.com
Barnhill, Kelly Sr.	Member	Vidant Medical Center Fdn	3001 Westview Drive	Greenville	NC	27834	756-4720	847-1548			kelly.barnhill@vidanthealth.com
Bunch, Wanda	Member	Retired	3067 Dartmouth Drive	Greenville	NC	27858	916-9050				ncbunches@suddenlink.net
Camnitz, Jill	Member	Pitt County Board of Education	124 Longmeadow Road	Greenville	NC	27858	757-3615		341-5469		jcamnitz@hotmail.com
Dixon, Ben	Member	Owner, Chick-fil-A	3483 Evans Street - Suite D	Greenville	NC	27834	756-8313	355-8706	327-9963		bdixon34@msn.com
Dominick, Barbara	Member	Community Volunteer	113 Asbury Road	Greenville	NC	27858	364-2211		404-899-0207		bdominick1@yahoo.com
Fuqua, Paige	Member	J. H. Rose - Guidance Counselor	1720 Knollwood Drive	Greenville	NC	27858	565-5132	353-5346	531-0781		ppfuqua1971@yahoo.com
Gauquie, Chris	Member	Michels & Gauquie DDS	800 WH Smith Blvd.	Greenville	NC	27834	215-0295	752-1600	717-8867	752-1329	gauquies@yahoo.com
Gay, Mitch	Past Chairman	Service Roofing	606 Bremerton Drive	Greenville	NC	27858	714-4568	321-3321		756-2121	mgay@serviceroofing.com
Hinnant, Stephanie	Member	Hilton Greenville	745 Corbett Street	Winterville	NC	27834	321-2027	353-3044	414-5579	355-509	Stephanie@hiltongreenville.com
Lawler, Stephen	Member	President, Vidant Health	2100 Stantonsburg Road	Greenville	NC	27835		847-4398			slawler@vidanthealth.com
Miller, Patrick	Member	Superintendent, GCS	301 Kingold Blvd.	Snow Hill	nc	28580		747-3425	917-0470	917-0470	patrick.miller@greeneK12.nc.us
Mills, Don	Member	Retired	1103 Kingsbrook Road	Greenville	NC	27858	758-5850				donmills@suddenlink.net707 Bremerton
Minges, Miles	Member	Minges Bottling Group							902-4202		miles.minges@mbqpepsi.com
Morris, Moye Jr	Member	Nationwide Bail Bondsman	416 Forrest Park	Greenville	NC	27858		215-1232	367-6131		morrisbail_bonds@yahoo.com
Pecheles, Suzanne	Member	Community Volunteer	707 Bremerton Drive	Greenville	NC	27858	355-2088				specheles@suddenlink.net
Salle', Teresa	Member	Community Volunteer	311 Scottish Court	Greenville	NC	27858	756-8194		717-5297		
Sattenwhite, Bynum	Member	Capital Investment Counsel	4346 W Church St	Farmville	NC	27828		916-3098	916-3098		bsattenwhite@capital-invest.com
Stephenson, Steve	Chairman	Ward and Smith, P.A.	3511 Wallingford Road	Greenville	NC	27858	756-8086	215-4004	714-5359		hls@wardandsmith.com
Van Der Have, Leslie	Secretary	Van Der Have Law Firm	3740 S. Evans Street, Suite E	Greenville	NC	27834		565-8828	919-961-6474	565-8824	leslie@vdhlawfirm.com
Whichard, Jordy	Vice Chairman	Whichard Family Foundation	811 Bremerton Drive	Greenville	NC	27858	756-1884		714-2636		jwhichard@suddenlink.net
Wilson, Colin	Member	NAACO President	3903 Fernwood Lane	Greenville	NC	27834	353-8884	931-5109			c.wilson@nmhg.com
Williams, John	Member	Tidewater Transit	PO Box 189	Kinston	NC	28502	523-4103		259-2330		jwilliams@tidewater-transit.com
Womack, David	Member	Womack Electric	105 Jamestown Rd	Greenville	NC	27858			347-5047		dwomack@womackelectric.com

AGENCY NAME: Boys & Girls Clubs of Pitt County

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

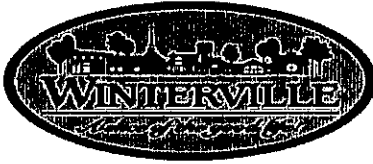
- **A summary of revenue and expenditures for the reporting period.**
The \$4,000 received in 2013 was used to cover transportation cost for Club members in the Winterville district to attend the Jack Minges Unit on Fire Tower Road. The funds were used to purchase fuel for the buses/vans.
- **How did the Agency/Organization accomplish its stated goals for the reporting period?**
The organization was able to continue to providing busing and transportation in the Winterville community and serve 124 members.
- **What goals/programs were unmet during the reporting period?**
The goals of this grant were met.
- **How were Winterville residents served by the Agency/Organization?**
The Boys & Girls Club located in Winterville is open Monday-Friday from 2:30pm-6:30pm for approximately 40 weeks during the school year and open from 9am-6pm on workdays and holidays. The Club operates a full day 10 week summer camp. The Club serves over 500 children annually and offers programs that promote academic success, healthy lifestyles, and good character and citizenship. These programs and activities provide Winterville families with a safe place for their children to go every day. The children benefit by being exposed to positive adult roles models that provide guidance and direction.
- **How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?**

TOTAL RESIDENTS 531

TOTAL TOWN OF WINTERVILLE RESIDENTS 124

- Any other pertinent information deemed appropriate.

Boys & Girls Clubs is extremely grateful for the partnership and support that the Town of Winterville has provided and looks forward to continuing the relationship as well as additional partnership opportunities.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
52-1042008, 0005200219629, Pitt County Council on Aging, BB&T, 514 SE Greenville, Blvd. Greenville, NC 27858
3. Mailing Address: 4551 County Home Road, Greenville, NC 27858
4. Street Address: 4551 County Home Road, Greenville, NC 27858
5. Primary Contact Person:
Diane Skalko

Secondary Contact Person:
Christal Curran
6. Primary Contact Email Address:
dskalko@pittcoa.com
Secondary Contact Email Address:
cdcurren@pittcoa.com
7. Primary Contact Phone:
252-752-1717
Secondary Contact Phone:
252-752-1717
8. Primary Contact Cellular Phone:
252-347-6839

Secondary Contact Cellular Phone:
Click here to enter text.
9. Date of Application: 3/3/2014
10. Fax: 252-752-9365
11. Board of Directors, if any, including names, positions held and contact information:
See Attached
12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, \$5,000 for 2011, 2012 and \$4,000 for 2013
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Request yearly to help with costs for meals on wheels for Winterville residents.
15. Briefly describe how you will use the grant funds:
To provide meals for Winterville residents.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Track number of meals delivered to Winterville residents.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Click here to enter text.
18. How many of the clients/citizens served are residents of the Town of Winterville?
26
19. What will be the impact on your agency, clients, or services if these program funds are not received?
May decrease number served.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Agreed
21. Mission Statement and General Agency Overview:
Pitt County Council on Aging is committed to improve the quality of life for Older Americans through advocacy, services, life enrichment activities, and friendship. Provide meals, transportation, information and referral to older adults in Pitt County.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Coordinate volunteers to deliver meals. Work with Town of Winterville for volunteers to pick up meals and deliver to clients. Funded in part by Pitt County.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies	5000	4000	5000
	Services			
	Capital Outlay			
	TOTAL			
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	200334	200334	200334
	Town Funds	5000	4000	5000

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Diane Skalko, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Diane Skalko

3-3-14

Name of Executive Director/President

Date

AGENCY NAME: Pitt County Council on Aging, Inc.

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Grants received in the amount of \$204,334 and same spent on meals on wheels program.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Tracked all clients receiving meals through the meals on wheels program.
- What goals/programs were unmet during the reporting period?
Continue to have a waiting list.
- How were Winterville residents served by the Agency/Organization?
30 people served throughout the year with 26 currently being served.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

250

TOTAL TOWN OF WINTERVILLE RESIDENTS

30

- Any other pertinent information deemed appropriate.

[Click here to enter text.](#)



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-6053068
Wells Fargo
Acct.# 2036070009029
3. Mailing Address: P. O. Box 74, Winterville, NC 28590
4. Street Address: 422 Lora Lane, Winterville, NC 28590
5. Primary Contact Person:
Barbara Manning

Secondary Contact Person:
Gene Manning
6. Primary Contact Email Address:
Manning.barbara2@gmail.com
Secondary Contact Email Address:
Genemanning117@suddenlink.net
7. Primary Contact Phone:
252-756-1828
Secondary Contact Phone:
252-756-1828
8. Primary Contact Cellular Phone:
252-341-1828

Secondary Contact Cellular Phone:
252-341-0218
9. Date of Application: 3/7/2014
10. Fax: [Click here to enter text.](#)
11. Board of Directors, if any, including names, positions held and contact information:
[Click here to enter text.](#)
12. Amount of Town funds requested: \$ 3000.00

RECEIVED MAR 08 2014 *AS*

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? \$ 5500.00 total
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual if funds are available
15. Briefly describe how you will use the grant funds:
This grant will be used to give a honorarium to speakers and musicians, assist with monthly meals, and monthly expenses and supplies.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
The grant will enable our organization to provide a much needed outlet for seniors within this area. This will be an opportunity for socialization with their peer group and to expand their knowledge on issues specific to seniors.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
130 monthly
18. How many of the clients/citizens served are residents of the Town of Winterville?
95 monthly
19. What will be the impact on your agency, clients, or services if these program funds are not received?
Meals for our seniors would not be provided. We would be unable to secure qualified speakers and we would be unable to provide any type of entertainment activity.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
Seniors have unique needs that require adjustments in their lifestyles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly address these and other issues of seniors. The main objectives of the Senior Adult Fellowship are Educational, Spiritual, Fun and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23.	Expenditure Details:	Prior Year	Current Year	New Year
		0	0	0
	Personnel Services			
	Supplies	\$210.00	\$240.00	\$275.00
	Services	\$2290.00	\$2760.00	\$2725.00
	Capital Outlay			
	TOTAL	\$2500.00	\$3000.00	\$3000.00
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	\$2500.00	\$3000.00	\$3000.00

AGENCY NAME: [Click here to enter text.](#)

INSTRUCTIONS NON-TOWN AGENCY COMPREHENSIVE REPORT

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Requested and received \$3000.00 for the Town of Winterville. Funding has been utilized to provide meals and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: All meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse and health issues of seniors. Spiritual: All meetings include devotions related to life issues of the elderly. Fun and Fellowship: All meetings include a time of fun and games as well as providing a small meal to all participants.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
We are providing a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate. *N/A*

[Click here to enter text.](#)

RECEIVED MAR 06 2014
AKS

RECEIVED MAR 06 2014

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Barbara Manning, Director Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Barbara Manning Barbara Manning March 7, 2014
Name of Executive Director/President Date



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-6053068
Wells Fargo
Acct.# 2036070009029
3. Mailing Address: P. O. Box 74, Winterville, NC 28590
4. Street Address: 422 Lora Lane, Winterville, NC 28590
5. Primary Contact Person:
Barbara Manning

Secondary Contact Person:
Gene Manning
6. Primary Contact Email Address:
Manning.barbara2@gmail.com
Secondary Contact Email Address:
Genemanning117@suddenlink.net
7. Primary Contact Phone:
252-756-1828
Secondary Contact Phone:
252-756-1828
8. Primary Contact Cellular Phone:
252-341-1828

Secondary Contact Cellular Phone:
252-341-0218
9. Date of Application: 3/7/2014
10. Fax: [Click here to enter text.](#)
11. Board of Directors, if any, including names, positions held and contact information:
[Click here to enter text.](#)
12. Amount of Town funds requested: \$ 3000.00

RECEIVED MAR 06 2014 *AS*

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? \$ 5500.00 total
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual if funds are available
15. Briefly describe how you will use the grant funds:
This grant will be used to give a honorarium to speakers and musicians, assist with monthly meals, and monthly expenses and supplies.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
The grant will enable our organization to provide a much needed outlet for seniors within this area. This will be an opportunity for socialization with their peer group and to expand their knowledge on issues specific to seniors.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
130 monthly
18. How many of the clients/citizens served are residents of the Town of Winterville?
95 monthly
19. What will be the impact on your agency, clients, or services if these program funds are not received?
Meals for our seniors would not be provided. We would be unable to secure qualified speakers and we would be unable to provide any type of entertainment activity.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
Seniors have unique needs that require adjustments in their lifestyles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly address these and other issues of seniors. The main objectives of the Senior Adult Fellowship are Educational, Spiritual, Fun and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23.	Expenditure Details:	Prior Year	Current Year	New Year
		0	0	0
	Personnel Services			
	Supplies	\$210.00	\$240.00	\$275.00
	Services	\$2290.00	\$2760.00	\$2725.00
	Capital Outlay			
	TOTAL	\$2500.00	\$3000.00	\$3000.00
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	\$2500.00	\$3000.00	\$3000.00

AGENCY NAME: [Click here to enter text.](#)

INSTRUCTIONS NON-TOWN AGENCY COMPREHENSIVE REPORT

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Requested and received \$3000.00 for the Town of Winterville. Funding has been utilized to provide meals and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: All meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse and health issues of seniors. Spiritual: All meetings include devotions related to life issues of the elderly. Fun and Fellowship: All meetings include a time of fun and games as well as providing a small meal to all participants.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
We are providing a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate. *N/A*

[Click here to enter text.](#)

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RECEIVED MAR 06 2014

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Barbara Manning, Director

Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Barbara Manning

Barbara Manning

March 7, 2014

Name of Executive Director/President

Date



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: 2571 Railroad Street
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery, Director
Secondary Contact Person: Tim Avery, President
6. Primary Contact Email Address: davery60@hotmail.com
Secondary Contact Email Address: tim@ectsigns.com
7. Primary Contact Phone: 531-4590
Secondary Contact Phone: 756-9832
8. Primary Contact Cellular Phone: 531-4590
Secondary Contact Cellular Phone: 321-7701
9. Date of Application: 3/18/14
10. Fax:
Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
President – Tim Avery – 321-7701
Vice President – John Hill – 531-3838
Treasurer – Cindy Spargur – 355-6189
Past President – Sheila Parson – (313) 408-0683
Board Member – Alton Wadford – 378-5344
Board Member – Pam Hodges – 321-7914



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12. Amount of Town funds requested: \$20,000.00 for the salary for our part time Director, continued use of an office for the Chamber and \$5000 to be used for implementation of downtown beautification according to the Town's Economic Development Plan.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? 2010 - \$20,000
2011 - \$20,000
2012 - \$15,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income and project income is large enough that we can be self sufficient.
15. Briefly describe how you will use the grant funds: The grant funds from the Town will be used to pay the salary of a part time director to oversee the Chamber's business. Chamber dues are used to maintain the daily functioning of the Chamber and special projects for the community and to promote the Town of Winterville through positive advertising and promotions.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.
17. How many residents will be directly impacted by these program funds? (Numerical count) All 9400 residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety of choices of services.
18. How many of the residents served are residents of the Town of Winterville? All of the residents of the Town will be served as well as the surrounding community. Presently 66 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or live in the surrounding community.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.

21. **Mission Statement and General Agency Overview:** The mission of the Winterville Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival, providing a scholarship for an area student and showing appreciation for our teachers by providing them with a "Welcome Back" breakfast each August. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, and Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and build strong community ties. We feel that the Chamber serves a very important function in the Winterville community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. Our Chamber Director and President both serve on the Town's Task Force working on an economic development plan for the Town. The Chamber's Director has been appointed by the Pitt County Commissioners to serve on the Pitt County Development Commission and assisted with the recruitment of an industry for the Fullerton Building. We work to serve the community's interest as the county grows and develops. We meet with the other Chamber of Commerce Directors in the county to discuss ways we can work together for the common good of the county. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$20,000	\$20,000	\$20,000
Supplies	5000	7000	7000

Services	5000	5000	8000
Capital Outlay	1000	1000	1000
TOTAL	\$31,000	\$33,000	\$36,000
# of positions (FTE)	1	1	1

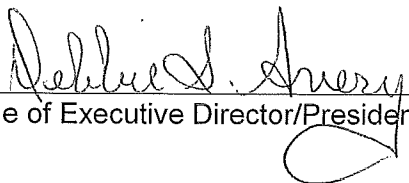
23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$9000	\$9000	\$10,000
Town Funds	\$15,000	\$20,000	\$20,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie Avery, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.


Name of Executive Director/President

3-18-14
Date



**Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
July 2013-March 2014**

Accomplishments during the past fiscal year:

- Added thirteen new members to the Chamber's membership since July 2013
- Maintained eighty eight members from previous year
- Exceeded the Chamber's goal of having one hundred members
- Assisted five new businesses with ribbon cuttings
- Held four Business After Hours events with an approximate attendance of three hundred and twenty five guests
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our five Winterville area schools serving 500 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Funded a scholarship for a South Central High School student
- Maintained a Chamber website promoting the business community, area events and the Town
- Assisted the Winterville Historical and Arts Society with their community calendar sales and quilt fundraiser
- Distributed brochures and Winterville magazines to area businesses
- Conducted a Community Awards Banquet to honor outstanding members of our community
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Recognized as an Exemplary Partner at the Greenville-Pitt Chamber of Commerce Oasis Ceremony
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Maintained a Facebook page promoting the Chamber, area businesses and the Town
- Designed and produced New Resident Folders for new members of the community filled with coupons and information about area businesses
- Met with Debbie Vargus of the Pitt County Visitors Bureau and arranged a Winterville listing in the county's Visitor's Guide
- Currently serving on the Pitt-Greenville Chamber's Education Cabinet
- Participated in the community's annual Christmas Parade

- Secured free subscriptions to *Business North Carolina* magazine for all Chamber member
- Set up booth for Community Unity Day and served watermelon
- Mailed 1800 brochures promoting Winterville to the State's Visitor Centers
- Met and shared information with other Chambers in Pitt County
- Director taught a Saturday seminar for the Pitt Community College Small Business Center
- Assisted with the Down East Art Display
- Held First Annual Art Walk and Reception for community sculptures

Unmet Goals:

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community
- The Chamber would like to become self sufficient so it would not have to rely on the Town for funding

Winterville Residents Served:

- Presently sixty five of the Chamber's businesses are found within the city limits or their owners are residents of the Town of Winterville
- The other Chamber members are found outside the city limits but within close proximity and provide services for the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

Service to the Winterville Community:

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is "Promoting Excellence in Business and Community". We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents' homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Revenue and Expenditures:

- Income:

Town Funds:	\$20,000.00
Membership Dues	8,726.40

Business After Hours	400.00
Newsletter Ads	265.00
New Members	1600.00
Total	\$30,991.40

- Expenses:

Salary for Director	\$20,000.00*
“Welcome Back” breakfast for area schools	491.41
Winterville Watermelon Festival	500.00
Community Awards Banquet	2,000.00*
Postage	280.39*
Supplies	274.11*
Website	252.93
Newspaper & magazine ads	2,000.00*
Newsletter Printing	240.00*
Workshops & Training for Director	325.00*
Chamber Christmas Social & Membership Drive	947.69*
Scholarship	500.00*
Christmas & Watermelon Parades	350.00
Ribbon Cuttings	150.00
Business After Hours	381.17*
Miscellaneous	1,100.00
Total	\$29,796.70

(*Denotes item includes not only actual expenditures from July to March 2012 but also proposed expenditures from March to June 2012)

Budget for 2013 – 2014	
Income	30,991.40
Less Expenses	29,796.70
Total predicted carry over	\$1,194.70

Respectfully submitted,

Debbie Avery
 Director
 Winterville Chamber of Commerce
 531-4590



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Depot
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
- Secondary Contact Person:
Abbott Hunsucker, Treasurer
6. Primary Contact Email Address:
jpower@email.pittcc.edu
- Secondary Contact Email Address:
ahunsucker@lenoir.k12.nc.us

7. Primary Contact Phone:
NA
- Secondary Contact Phone:
NA
8. Primary Contact Cellular Phone:
252-717-1243
- Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/31/2014
10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590

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Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: We request that the in-kind services valuing \$1640 for electrical service and \$1400 for lawn care be continued. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, funds have been received for the Depot Restoration Project. An appropriation of \$21,000 was awarded in February 2010 for the Depot Project, and \$3800 in additional funding was awarded in May 2011. And in March of 2014, we received an additional \$20,000 matching grant. Last year, our organization also received in-kind services valuing \$1640 for electrical service and \$1400 for lawn care. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? After the Depot addition project is completed, we would ask that the in-kind services be continued.

15. Briefly describe how you will use the grant funds:
The continuation of the lawn maintenance and utilities grant will allow the organization to put its efforts in completing the fundraising for the addition to the depot to be completed.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Potentially hundreds. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?
We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month. In that time, we have averaged 25 visitors per opening.

23. Expenditure Details: Attached

24. Revenue Source: Attached

Town Funds: Lawn Service and Electrical in-kind services valued at \$1640 for electrical service and \$1400 for lawn care. We are asking that that service/contribution be continued.

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

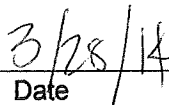
the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Name of Executive Director/President



Date

Winterville Historical & Arts Society, Inc.	
Depot Project	
July 1, 2013 through March 25, 2014	
INCOME	
Donations	\$56,130.00
Pancake Supper (incl. Kiwanis donation)	\$5,425.00
Memorial Donations	\$50.00
Other	\$15.00
Total Income	\$61,620

EXPENSES	
Pancake Supper Expenses	\$2,868.52
Miscellaneous	\$219.69
Total Expenses	\$3,088.21

Beginning Balance 7/1/13	\$46,956.30
Ending Balance 3/17/14	\$105,488.09



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Museum

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President

Secondary Contact Person:
Abbott Hunsucker, Treasurer

6. Primary Contact Email Address:
jpower@email.pittcc.edu
Secondary Contact Email Address:
ahunsucker@lenoir.k12.nc.us

7. Primary Contact Phone:
NA
Secondary Contact Phone:
NA

8. Primary Contact Cellular Phone:
252-717-1243

Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/31/2014

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858
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Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by the Town staff are as follows: \$1680 for electrical service and \$1600 for lawn care.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2013-2014 as in-kind services valued at \$1680 for electrical service and \$1600 for lawn care. We are asking that that service/contribution be continued.
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that that service/contribution be continued.
15. Briefly describe how you will use the grant funds:
In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be made more readily available to the public.
16. How will you measure the effect of this grant funding on clients, services and/or the community? The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum more readily available to community groups and special activities.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.
18. How many of the clients/citizens served are residents of the Town of Winterville? The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Public access to the museum may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

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22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month. In that time, we have averaged 25 visitors per opening.

23. Expenditure Details: Attached

24. Revenue Source: Attached

Town Funds: Lawn Service and Electrical in-kind services valued at \$1680 for electrical service and \$1600 for lawn care. We are asking that that service/contribution be continued.

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

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3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

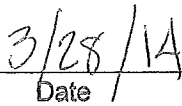
NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power , Executive Director/President of Winterville Historical and Arts Society, Inc.do hereby make
the following ASSURANCES to the Town of Winterville:

- o The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- o The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- o The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- o The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- o The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- o The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- o All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- o If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Name of Executive Director/President


Date

Winterville Historical & Arts Society, Inc.	
July 1, 2013 through March 25, 2014	
INCOME	
Membership	\$8,850.00
Calendar Proceeds	\$1,375.00
Donations	\$297.00
Memorial Donations	\$250.00
Total Income	\$10,772.00

EXPENSES	
Building Repair and Maintenance	\$664.90
Calendar Project	\$1,074.85
LaRue M. Evans Endowment	\$3,000.00
Insurance and Taxes	\$2,312.01
Newsletters and Publicity	\$2,103.09
Telephone	\$488.87
Miscellaneous	\$1,167.00
Total Expenses	\$10,810.72

Beginning Balance 7/1/13	\$5,761.43
Ending Balance 3/25/14	\$5,722.71



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Winterville Senior Citizens Club
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
State Employee Credit Union
135 Davenport Farm Rd.
Winterville, N C 28590
3. Mailing Address:
P.O Box 432
Winterville, NC 28590
4. Street Address:
304 Ola Circle
Winterville, NC 28590
5. Primary Contact Person:
Beatrice A. Henderson
Secondary Contact Person:
Cleatrice Herbert
6. Primary Contact Email Address:
ccbea@suddenlink.net
Secondary Contact Email Address:
N/A
7. Primary Contact Phone:
252-355-2572
Secondary Contact Phone:
252-355-2185
8. Primary Contact Cellular Phone:
252-814-9012
Secondary Contact Cellular Phone:
N/A
9. Date of Application:
March 24,2014
10. Fax: N/A

Email:WSCCbea@yahoo.com
11. Board of Directors, if any, including names, positions held and contact information:
Beatrice A. Henderson ,Director 252-355-2572 /252-814-9012
Calvin C. Henderson, Advisor 814-9076
Flora Dixon 756-7325, Shirley Daniels 714-1385,Nellie Barrett 355-2018 &
David Patrick 321-2536
Board Members

12. Amount of Town funds requested:
\$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes -2010-\$5,000, 2011-Inkind, 2012 \$2,500.00. and 2013 \$2,500.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual funding for Winterville Senior Citizens Club.

15. Briefly describe how you will use the grant funds:

Bus trips	Health Fair Screenings	Plays/ cultural trips
Annual Banquet	Theatre/movies	Games/Activities
Fellowship Luncheon (monthly)	educational work shops supplies	door prizes Dinner Theatre
Educational work shop	Candidates Forums	
Tour to Heart Center		

16. How will you measure the effect of this grant funding on residents, services, and/or the community?

Enable Senior Citizens to have consistent and timely meeting which provide outlet, fellowship and enable them to feel physically and socially part of society. They look forward to the fellowship and socializing with each other each and every month.

17. How many residents will be directly impacted by these program funds? (Numerical count) 250

18. How many of the residents served are residents of the Town of Winterville? 85% or 90%

19. What will be the impact on your agency, residents, or services if these program funds are not received?

The impact will be that senior citizens will not be provided with many of the opportunities presently provided. Many activities would be cut. They will not have many of the resources and activities which are now provided to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for Seniors during their golden years.

20. I certify that I will be able to execute and fully comply with the requirements of the town's grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. yes

21. Mission Statement and General Agency Overview:

The purpose of WSCC is to provide needed services and activities to citizens 55 years and over, to be a part of a organization that provides a better quality of life during their older years through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved.

Through the Winterville Senior Citizen's Club aggressive agenda, the seniors were able to meet local officials, county commissioners, state officials and other business leaders. They were able to receive resourceful information from Pitt County Health Department, Pitt County dept of Social Services, Pitt Sheriff dept, Vidant Medical Center, Local Police dept, Churches and many other agencies through out Pitt County,

	Prior Year	Current Year	New Year
23. Expenditure Details:			
Personnel Services	0	0	0
Supplies	500.00	500.00	2500.00
Services	2000.00	2000.00	2500.00
Capital Outlay			
TOTAL	2500.00	2500	5000
 # of positions (FTE)			
	1	1	1
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	n/a	n/a	n/a
Town Funds	2500	2500	5000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Beatrice A. Henderson, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henderson March 27, 2014
Name of Executive Director/President Date

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Board of Aldermen every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See Item #23 and #24
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish the club's plan aggressive agenda. The seniors had opportunities to meet and chat with local, county, state and federal elected officials. There were also opportunity to receive valuable resource and information from local fire departments, local police departments, Pitt County Sheriff department, ECU Heart Center, nutritional presentation, pre-planning for final expenses and many others.
- What goals/programs were unmet during the reporting period?
All goals were accomplish and all plan programs were met.
- How were Winterville residents served by the Agency/Organization?
Winterville residents were served through timely and consistent meetings which enable them to continue be part of a physical and social driven society. They look forward to the fellowship and socializing each and every month.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville? Approx 480 total residents served during reporting period. 75% were residents of the Town of Winterville.
- Any other pertinent information deemed appropriate.
None

**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee, Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be require if grant awarded.

Will Supply

3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**

4. Street Address: **2580 Railroad Street Winterville, NC 28590**

5. Primary Contact Person: **Tim Avery, Chairman**
- Secondary Contact Person: **David Hooks, President**
6. Primary Contact Email Address: **tim@ectsigns.com.**
- Secondary Contact Email Address: **david.hooks@wintervillenc.com**

7. Primary Contact Phone: **252-321-7701**
- Secondary Contact Phone: **252-378-5772**
8. Primary Contact Cellular Phone: **252-531-3969**
- Secondary Contact Cellular Phone: **252-378-5772**

9. Date of Application: **March 31, 2014.**
10. Fax: **252-321-3211**

11. Board of Directors, if any, including names, positions held and contact information:
See Attached

12. Amount of Town funds requested: **\$35000.00**

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes - **\$35000.00**

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?
No - yearly request

RECEIVED MAR 31 2014



15. Briefly describe how you will use the grant funds:
To assist in the expense of conducting the 2014 Winterville Watermelon Festival
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive response from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate
18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population**
19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival**
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Yes
21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing a week full of exciting activities for its citizens and guests.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved. **Yearly planning meeting with Town Staff and individual departments prior to the festival.**

23. Expenditure Details:		Prior Year	Current Year	New Year
Personnel Services		N/A	N/A	N/A
Supplies		N/A	N/A	N/A
Services		82590.00	115000.00	120000.00
Capital Outlay		N/A	N/A	N/A
TOTAL		82590.00	115000.00	120000.00
# of positions (FTE)				
		Volunteer Staff	Volunteer Staff	Volunteer Staff
24. Revenue Source:		Prior Year	Current Year	New Year
Non-Town Revenue		64000.00	80000.00	85000.00
Town Funds		35000.00	35000.00	35000.00

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.


23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, **Timothy B. Avery**, Chairman of the **Winterville Watermelon Festival Committee Inc.** do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Name of Executive Director/President
Timothy B. Avery

3/31/14
Date

Winterville Watermelon Festival Committee, Inc.

2014-2015 Board of Directors

David Hooks, President

Keen Lassiter, Vice President

Diane Barnes, Secretary

Michael Jordan, Treasurer

Debbie Avery, Trustee

Art Morrison, Trustee

Paula Stafford, Trustee

Eddie Vincent, Trustee

Alton Wadford, Trustee

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2014** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
After two years of great financial losses due to weather the 2013 Winterville Watermelon Festival was a financial success. This allowed us to partially reimburse our emergency weather fund. That fund was totally depleted due great financial losses in 2011 & 2012. (see attached financial statement)
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We had record crowds on Thursday and Saturday. Weather impacted Friday night attendance again this year with severe thunderstorms. Our Saturday attendance was the largest in festival history. We attribute this to going with the offering of a no charge concert on Saturday.
- What goals/programs were unmet during the reporting period?
We did not have the opportunity to conduct all of our Family Fun Night activities on Friday night which is always a big success.
- How were Winterville residents served by the Agency/Organization?
All were able to attend the festival
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.
The Watermelon Festival Committee is an all volunteer staff which works extremely hard in conducting this event. The festival provides an opportunity for the Town of Winterville, its businesses, civic organizations and citizens a chance not to only showcase its many great attributes but a chance for all the citizens to come together and have a weekend of family fun. Without the continued support and financial assistance from the town the festival will not survive. We thank you for your continued support.

2013 Winterville Watermelon Committee Financial Report

Income

Sponsorship	\$62390.00
T-Shirt Sales	\$ 5171.00
Commercial Vendors	\$ 8935.00
Food Vendors	\$ 8200.00
Carnival Ride Income	\$13395.00
Parade Income	\$ 270.00
Misc. Income	\$ 149.50
Total Income	\$98510.50

Expenses

T-Shirts	\$ 3951.37
Commercial Vendor	\$ 296.87
Food Vendors	\$ 437.87
Parade	\$ 3196.95
Carnival Ride	\$ 313.26
Advertising	\$10279.04
Family Fun Night	\$ 768.61
Concerts	
Thursday	\$15498.15
Friday	\$10282.25
Saturday	\$27953.59
Sat. Daytime Ent.	\$ 250.00
VIP Expenses	\$ 1373.68
Sponsor Expenses	\$ 704.15
Insurance	\$ 2326.50
ASCAP License	\$ 224.00
Restrooms	\$ 2169.05
Handicap Golf Carts	\$ 220.00
Watermelon Slices	\$ 300.00
Dressing Rooms Tires	\$ 739.20
Printing – Passes	\$ 616.32
Misc. Expenses	\$ 662.50
Total Expenses	\$82590.42